



OFFICE OF THE COMMISSIONER OF CUSTOMS (NHAVA SHEVA-I)
EDI (CENTRALISED) SECTION,
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Date:25-03-2025

OFFICE INSTRUCTIONS

Sub: Mandatory use of ICETABs for efficient examination and clearance process - reg

Please refer to the Board's Circular No. 10/2024-Customs dated 20.08.2024 and Standing Order No. 08/2024 dated 26.08.2024, which mandates the use of ICETABs for Customs Officers engaged in Import Examination for efficient examination and clearance process.

2. In this regard, following points are reiterated:

(i). ICETAB contains an **exclusive Mobile Application** to enable examining officers to-

(a). View RMS Instructions, Examination Order and Bill of Entry (BE) details along with other supporting documents;

(b). Capture upto **four images of cargo** examination for integration with the Bill of Entry

(c). Submit examination report immediately on completion of the cargo examination thus reducing the time taken in examination process and making the process seamless and paperless.

(ii). Officers posted at Import Docks are directed to:

(a). Compulsorily give examination report through ICETAB

(b). Give correct report on ICETAB usage.

3. It is further informed that **strict action will be initiated** if officers are found **giving examination report without ICETAB** but reporting otherwise.

This issues with the approval of Commissioner of Customs, NS-I.

Atul Choudhary

DEPUTY COMMISSIONER

To-

1-All the AO/Supdt/EO (Import Docks)- For Compliance

2- All AC/DC/JC/ADC (Import Docks)

3. All Commissioners, JNCH