



आयुक्तीमाशुल्क (सामान्य) कार्यालय, मुंबईजंवल -II
जवाहरलालनेहरूसीमाशुल्कभवन- महाराष्ट्र, जिलारायगड, तालुकाउरण, न्हावाशेवा, ४००७०७
Office of the Commissioner of Customs (General), Mumbai Zone-II
JNCH, NhavaSheva, Tal: Uran, Raigad, Maharashtra

F. No. S/5-Gen-74/2018-19-P&E-APAR & IPR/JNCH PLI

Date: 16.03.2023

OFFICE ORDER NO. 296/2023

Attention of all the officers/staff Group 'B' & 'C' posted in Mumbai Customs Zone-II is invited to Annual Performance Assessment Report (APAR) Timelines prescribed by DoPT vide O.M. No. 21011/02/2009-Estt. (A) dated 16.02.2009 and DoPT OM NO. 22/09/2022 - CS.I (APAR) dated 16.03.2022 enclosing therewith OM No. 21011/1/2005 - Estt (A) (Pt.II) dated 23.07.2009.

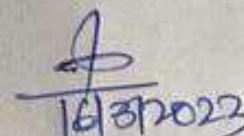
The time schedule for recording and completion of APAR for the year 2022-23 may be strictly adhered to as per the above said DoPT O.M.

In view of the same, all the officers/staff posted in JNCH, Mumbai Customs Zone-II are hereby directed to fill Annexure-A attached with this office order and forward the soft copy from their respective @ gov.in mail ids to their respective Custodians' below mentioned @ gov.in mail ids before 31.03.2023 and all the Custodians should ensure that the PAR's i/r/o of the officers/staff are generated before 05.04.2023.

NS	Role	Name	Design	Emp Code	Gov/NIC Mail ID	MOBILE
CCO	CUSTODIAN	Vishnu Kumar Soni	A.O.	C08VKSM1601	Vishnuks.c081601@gov.in	9460424126
NS-GEN	CUSTODIAN	Monendra Tripathi	A.O.	C08M_TM1602	Monendrat.c081602@gov.in	9026494929
NS-I	CUSTODIAN	Rahul Kataria	A.O.	C08R_KM1601	RAHULK.C081601@gov.in	9034466623
NS-II	CUSTODIAN	Rahul Kumar-II (DOB-02.02.90)	Supdt	C09R_KM1601	rahulk.c091601@gov.in	9560337113
NS-III	CUSTODIAN	Amit Singla	Supdt	C09A_SM1001	amits.c091001@gov.in	8976876312
NS-IV (AUDIT)	CUSTODIAN	Manoj Kumar Gupta	Supdt	C07MKGM0901	ManojKG.C070901@gov.in	9022373398
NS-V	CUSTODIAN	Md Saqib Ansari	Supdt	C09M_AM1101	mda.c091101@gov.in	9987321947
APPEAL	CUSTODIAN	Sanju Mankani	AO	C09SRMM9101	sanjurm.c099101@gov.in	9892723212

All the supervisory Heads/In-Charge of the sections should ensure that all officers/staff under their charge submit the requisite details well within time. All the Custodians are hereby directed to comply the order strictly and compliance report in this regard may be forwarded to APAR Section, JNCH at the earliest.

This issues with the approval of Competent Authority.



(Dr. V.S. TEOTIA)
Asstt. Commissioner of Customs,
IPR/APAR Section, JNCH

Copy to :

ASO/PSO/MSO, JNCH
EDI (for uploading on JNCH website)
Notice Board
Office Copy

JAWAHARLAL NEHRU CUSTOMS HOUSE
MUMBAI ZONE – II
ANNEXURE – A

ANNUAL PERFORMANCE APPRAISAL REPORT OF OFFICERS

Performance Appraisal Report for the period 01.04.2022 to 31.03.2023

1. Name of the Officer:
2. Year of Appointment:
3. Date of Birth:
4. Present Grade:
5. Present Post:
6. Date of Appointment to present post:
7. Employee Code:
8. Reporting and Reviewing Authorities:

Authority	Name	Designation with Employee Code	Period Worked	
			From Date	To Date
Reporting Authority				
Reporting Authority				

9. Period of absence of Leave etc:

	Period from	Period to	Type	Remarks
On Leave (Specify Type)	----	----	----	----

10. Training Programs Attended:

Period from	Period to	Institute	Subject
-	-	-	-

11. Awards/Honours:
12. Date of filing Immovable Property Return for the year ending December:
13. Email ID (@gov.in):
14. Registered Mobile Number:

Date:

Signature of Officer:-

Signature of the ACAO / Pay Bill Section

