

the Webmaster to delete the redundant information. The Nodal Officer shall be responsible for timely forwarding of the information for uploading on the CBEC website and shall ensure that no information should be forwarded for uploading on private websites. Nodal Officer shall receive e-mails from Webmaster which may comprise the public's grievances, complaints and feedback so as to forward it to concerned sections for proper redressal thereof.

4. All the Section-heads are hereby directed to submit the information relating to tenders, CPIO, News items etc. which they want uploaded to the CBEC Website to the Nodal Officer with due approval of the Additional Commissioner i/c of the Section. The duration for which the information needs to be uploaded also needs to be specified when it is forwarded. If no time frame is given it will be presumed that the information needs to be put on the website for a month only.

(B. K. SINHA)
COMMISSIONER OF
CUSTOMS (EXPORT)

To,

All concerned officers

Copy to:

- i) The Chief Commissioner of Customs, JNCH, Sheva- with a request to nominate the Content Administrator.
- ii) DG(Systems), N. Delhi.
- iii) Commissioner of Customs(Export/Import/Appeals), JNCH
- iv) All the Addl./Jt. Commissioners (Import/Export), JNCH
- v) Guard file
- vi) <http://172.16.180.20/JNCH/SO2010>