

**OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT),
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA,
TAL. : URAN, DIST.: RAIGAD, MAHARASHTRA 400 707.**

F.No.S/43-113/2009 P (G) JNCH

Date: 30.09.2009

STANDING ORDER NO. 48/ 2009

**Sub: - Entry of factory stuffed (including self sealed) export containers
into port terminals after LEO- REG.**

Attention of all officers of Jawaharlal Nehru Custom House is invited to the Public Notice no. 52 of 2009 dated 06.08.2009, regarding procedure to be followed with regards to Factory Stuffed Containers. The present practice of direct entry of all factory / warehouse stuffed containers sealed by Central Excise / Customs officers) into the port terminals has been modified and the above referred Public Notice has been issued. It has been decided to permit the entry of factory stuffed containers (including self sealed containers) into the port terminals only after completion of the Customs formalities, including granting of LEO, except in respect of certain containers of exempted category as detailed in Annexure A from 1st October 2009. The factory stuffed containers will be received at one of the 14 listed Container Freight Stations as per Annexure B. The nominated staff of Container Freight Station shall receive such containers after verifying the marks and numbers of Container / Seals with reference to the examination report on the Export Invoice. The nominated staff of Container Freight Station shall put a stamp (bearing particulars of the Container and seal and a running serial number of containers received as depicted in Annexure B) on the invoice. The Preventive Officer (posted at the gate of CFS) shall countersign the receipt of CFS after ensuring that the container marks and numbers as well as seal numbers are in consonance with the export invoice / checklist. The Preventive Officer shall also maintain a parallel register wherein he shall enter the running serial number appearing on the stamped receipt of CFS along with time / date, Shipping Bill number (appearing on the checklist), Invoice Number and name of exporter. It will be the duty of the custodian of Container Freight Station to bring to the notice of the Preventive Officer (Gate Officer) discrepancy, if any, noticed as far as Container number and / or seal number and / or condition of Container / Seals are concerned. Such discrepancy shall be brought to the notice of the Assistant Commissioner / Deputy Commissioner of Customs (Export) in charge of the concerned CFS.

2. The processing of documents for granting LEO in respect of factory stuffed containers is being decentralized and during normal office hours, will be conducted at all the Container Freight Stations where such containers are being allowed to be received. In other words, the documents can be presented for processing of export documentation and obtaining LEO at any of the designated CFSs during regular working hours. Additionally, 3 CFSs Viz: DRT CONCOR, CWC DISTRIPARK and JNP-SPEEDY BUFFER YARD have been nominated where such export document processing and grant of LEO will be carried out

on all days round the clock. In order to ensure that export does not suffer on account of lack of assessing authority, one AC / DC

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(Export) shall be posted for 2nd shift on all working days of the week. In order to cater to the urgent needs of the trade, the task of export assessment (on holidays) shall be assigned to the AC / DC deployed for holiday duty. Pre-shipment / Pre-LEO amendments - Shipping Bills filed in advance (prior to factory stuffing) based on the Proforma Invoice might require amendments due to variation in quantity / value after the actual stuffing. Such amendments, based on the examination report, will be permitted prior to LEO by the AC / DC (Exports) of the concerned CFS during normal working hours. However, the said work will be attended by the AC / DC (Exports) posted in the 2nd shift after office hours and the AC / DC deployed for holiday duty on holidays.

3. The procedure for processing of export documentation (Registration of goods in the EDI system and Examination) and grant of LEO (Let Export Order) shall remain the same as is the case for all factory stuffed containers received at buffer yard or allowed direct entry in the port terminal (on the basis of Invoice and Checklist). Once LEO is granted, three copies of the Shipping Bill (Exporter's Copy, Exchange Control Copy and Customs Copy) are generated. The LEO granted container(s) shall move to the terminal, with the exporter's copy of the Shipping Bill as well as the gate pass, issued by the CFS.

4. Exporter copy of the Shipping Bill duly signed (along with the name stamp of the concerned Superintendent) by the Superintendent granting LEO should be presented to the officer at the gate. Specimen signatures of all the Superintendents entrusted with the work of granting LEO to Factory Stuffed containers shall be made available at the Port Terminal Gate Offices of the Preventive Officers. The gate officer at the port terminal shall verify the details of the container and its seal(s) and permit the container to enter the port. In case of any reason to believe that the Shipping Bill could be fabricated, the gate officer at the terminal shall verify the same on the EDI system and / or through Intranet to confirm that LEO has been granted and Shipping Bill is genuine. Verification on the computer system (EDI /Intranet) would help in eliminating the possibility of fabricated Shipping Bills. The act of confirming the veracity of Shipping Bill (through EDI / Intranet) shall be mandatory in cases where the signature of Superintendent granting LEO shows any mismatch with the specimen signature. Besides the printout of the Shipping Bill, the gate pass issued by the Container Freight Station indicating the container marks / number, seal number, time of departure from the CFS etc. shall be submitted before the terminal gate officer. Such gate passes shall also be checked at the terminal gate in order to verify the time of departure of the container from the CFS and its arrival at the terminal gate. In case, there is any unusual delay in transit from CFS to Terminal Gate (with respect to the general traffic situation during the relevant period), the subject container shall be

allowed to enter the terminal gate but the same shall be brought to the notice of Additional / Joint Commissioner of Customs I/c SIIB.

5. Expeditious processing of export documents - the work pertaining to the processing of registration and grant of LEO for the factory stuffed / self sealed containers would be given priority by the officers. This is to ensure expeditious clearance, so that the on-wheel containers can move out of the CFS within minimum possible time, creating space for subsequent incoming export containers on one hand and saving the avoidable additional expenditure in relation to the

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trailer holding charges and higher tariff of CFS. The custodians (CFS operators) shall facilitate examination of the cargo if required by Customs authorities. Based on the Shipping Bill generated after granting of LEO (duly signed by officers granting LEO), the container shall be permitted to exit the CFS under a proper gate pass indicating, inter alia, the container no., seal no., and the time of exit, as in the case of dock stuffed containers which are destined to terminal gates. The service centre shall be made operational on 24x7 basis in order to generate the Shipping Bills after granting of LEO in the three Container Freight Stations viz, DRT-CONCOR, CWC-Distripark and JNP-SPEEDY BUFFER YARD where the 2nd and 3rd shift of officers are deployed for registration, examination and LEO. The custodians of the designated Container Freight Stations shall adhere to the committed tariff for factory stuffed Containers as intimated to the Commissioner of Customs (Export) by them, and display the same as per the latest guidelines.

6. The Preventive Officer posted at the gate of the Container Freight Station, being the representative of Customs on the spot, shall interact with the CFS operators to ensure that the custodians organize the movement of the containers and deploy the requisite numbers of surveyors, in order to facilitate quick completion of the process. The aim should be to enable the containers to move out of the Container Freight Station without unnecessary delay so that the export trade does not suffer pecuniary penalty in terms of extra detention / demurrage charges and the cargo does not get shut out due to Container Freight Station Operators. Preventive Officer posted at the gate of the Container Freight Station shall also check that the Custodians of CFS organize the entry and exit gates in such a manner that there is smooth movement of the trailers within the CFS. In case of any deviation resulting in inconvenience to the trade (Exporters / CHAs, Vehicle Operators), it shall be the duty of the incumbent Preventive Officer to bring it to the notice of Assistant / Deputy Commissioner Preventive (General) through Superintendent I/c Preventive Services Office (PSO).

(B.K.SINHA)

Commissioner of Customs (Export)
Jawaharlal Nehru Custom House

Copy to:

1. All Officers of Customs posted within the jurisdiction of Jawaharlal Nehru Custom House.
2. All the EDI Service Centre Operators

3. Guard file

Copy for information to:

1. The Chief Commissioner of Customs, M- II Zone, JNCH
2. The Commissioner of Customs (Import), JNCH

ANNEXURE-A

Exempted category of factory stuffed (including self sealed) export containers that are allowed direct entry into the port prior to granting LEO:

1. Refrigerated containers
2. Over Dimensional Cargo (ODC)
3. Motor Vehicles
4. Perishable non-refrigerated ♦ Cargo (like onion, garlic etc..)
5. Factory stuffed Cargo of exporters having status certificate, (eg., Export House (EH), Star Export House, Trading House (TH), Star Trading Houses, Premier Trading House etc. granted by Commerce Ministry) 100 % EOU ♦s and units of SEZ. ♦

ANNEXURE-B

A. List of CFS ♦s designated to handle factory stuffed (including self sealed) export containers during regular working hours

1. Punjab Conware
2. CWC Logistic Park
3. Maharashtra State Warehousing Corporation (MSWC)
4. Balmer & Lawrie Co. Ltd
5. Ameya Logistics Pvt. Ltd
6. JWC Logistics Park Ltd
7. Asthe Logistics Pvt. Ltd
8. CWC Kalamboli
9. Preeti Logistics Limited (old)

10. Preeti Logistics Limited (new)

11. Navkar Corporation Limited

List of CFSs designated to handle factory stuffed (including self sealed) export containers round the clock i.e., in 3 shifts

12. JNP- Speedy Buffer Yard

13. DRT-CONCOR

14. CWC Distripark

B. STAMP

Factory stuffed / self sealed

Container No. _____ with

Seal No. _____ found intact

entered CFS _____

_____ Dt. _____ hrs. _____

Signature and Seal of P.O.