

OFFICE OF THE COMMISSIONER OF CUSTOMS- GENERAL, MUMBAI ZONE II  
JAWAHARLAL NEHRU CUSTOM HOUSE,  
POST: SHEVA TAL. URAN, DIST- RAIGAD, MAHARASHTRA-400707.

F. No: S/43-GEN-196/2019-20/PSO/JNCH  
DIN: 20200478000001RFCE6

Date: 09.04.2020

PUBLIC NOTICE NO. 47/2020

**Sub: Covid-19 facilitation measure - Online submission of documents for taking Approval order for movement of containers from Port to SEZ/FTWZ.**

Kind attention of Steamer Agents/Importers/Exporters/Customs Brokers/Consol Agents is invited to the Board's Circular 2/2015-Cus and existing Public Notice No. 43/2015 dated 14.05.2015. As per para 3 of this PN No. 43/2015 the procedure to be followed for issue of Approval order for movement of containers from Port Terminals to SEZ/FTWZ has been specified. The specific procedure in para 3.3 of said PN presently requires the importer/customs broker to visit JNCH for collecting Approval order for movement of containers after submitting copy of SEZ Bill of Entry and showing his authorization as indicated in ICES 1.5 system.

2. To reduce physical human contact and movement in the COVID-19 situation, the following procedure is being temporarily put in place till further orders. Accordingly, para 3.3 portion of the PN No. 43/2015 "3.3 Importers/ Customs Brokers approach the Proper officer.... iii. .... Receipt of goods by Transshipment." is changed as follows:-

A) The importer/ customs broker would register their entity based email from which they would file application for permitting movement of SEZ cargo from Port to SEZ premises through issue of Approval order for container movement from Port to SEZ. For this purpose they would file one time manual application which will be approved by DC/AC Import Noting section.

B) The application for issue of Approval Order would be sent by the importer/customs broker through their registered email to [containercell@jnch.gov.in](mailto:containercell@jnch.gov.in).

[Once the system for submitting documents through digitally signed email becomes functional all documents would be submitted through digitally signed email. Further, the gov.in email id given here shall be changed to a specific gov.in id of Import Noting Section for which process is under way. These aspects shall be separately publicized]

C) The scanned copy of SEZ Bill of Entry and of the identity authorization document as provided in the SEZ online system shall invariably be attached with the online application.

D) All the above documents attached with email shall be downloaded along with the request and printed and dealt in a manner as the physical presentation of the documents is being dealt till now, and the appropriate record is continued to be kept in the Section.



E) After cross checking the copy of Bill of Entry and identity authorization submitted as above with the corresponding details as indicated by SEZ online system, the transshipment approval permitting movement of goods would be given in the ICES 1.5 by the Superintendent (Import Noting). After this, a Transshipment Number would be generated in the ICES 1.5 system and the Bill of Entry would be marked to the Preventive Officer Terminal for actual delivery of goods.

F) The ICES 1.5 system also generates Approval Order in Triplicate, after approval and these are dealt in the manner below:

*i. First copy would be retained by the Import Noting Section and sent by mail to Terminal PO.*

*ii Second copy would be sent by email to the Custodian responsible for delivery of the Goods.*

*iii. Third copy would be sent to the Importers/CBs for handing over to the Authorized officer, SEZ, on receipt of goods by Transshipment."*

G) The importer/ customs Broker would approach the Terminal PO along with printed copy of Approval order which will be cross checked by the PO in his email. After cross checking the Approval order the Gate PO shall verify the "Marks & Numbers" in case of LCL cargo and seal number, container number, intactness of seal and condition of containers, in case of FCL cargo before giving delivery of goods. If found in order he shall mark the endorsement of release of goods in ICES 1.5 System.

3. Any difficulties faced in the implementation of this Public Notice may be brought to the notice of DC (Import Noting)/Additional Commissioner (General) through email at [rane@icegate.gov.in](mailto:rane@icegate.gov.in).

4. Action to be taken in terms of decisions conveyed in this Public Notice should be considered as Standing Order for the purpose of officers.

*Sanjay*  
09.04.2020

**(Sanjay Mahendru)**  
Commissioner of Customs  
NS-General  
JNCH Nhava Sheva

Copy to:

1. The Chief Commissioner of Customs, Mumbai Customs Zone-II.
2. All Pr. Commissioners/ Commissioners, JNCH.
3. The Authorized Officer, Arshiya SEZ/FTWZ.
4. DC/ EDI for uploading the notification on JNCH website.