

OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL)
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SEHVA
TALUKA-URAN, DIST. - RAIGAD, MAHARASHTRA -400 007

F. No. S/43-10/2012 PSO JNCH

Date: .07.2016

PUBLIC NOTICE NO. 99 /2016.

Sub: KYC norms for the Shipping lines / freight forwarders etc. -reg.

Attention of all the shipping lines, shipping line agents /sub-agents, container lines, container line agents/ sub-agents, freight forwarders etc. is invited to Public Notice No. 17/2012. Subsequent to various representations from stakeholders Para 1 and 2 of Public Notice No. 17/2012 are being amended as follows:

“1. To curb the menace of smuggling of prohibited goods like red sanders, it is directed that all the shipping lines agents/sub-agents, container lines, container line agents/sub-agents, freight forwarders etc. should follow ‘Know Your Customer (KYC) norms’ and must insist on and keep the following documents in their records, as obtained from exporter/ person seeking the container for stuffing of export cargo. The Shipping lines, Container lines, their agents and sub agents shall collect the following documents to ensure the KYC norms:-

- (a) **Photo identity** - Driving License / Election ID / Passport/Aadhar Card/PAN Card of the person seeking to book the Container
- (b) **Address Proof** - Telephone / Electricity Bill/ Aadhar Card of the person seeking to book the Container
- (c) **Photocopy of the IEC** - Where booking are made by the exporting firm
- (d) **Letter of Authority from exporter** - Where bookings are made by the representative of the exporter
- (e) Where bookings are made by CONSOL Agents/freight forwarders and the like , the following documents are required in addition to (a), (b), (c) and (d):-
 - (i) Registration Certificate of Freight Forwarders
 - (ii) Letter of Authority from Freight Forwarders, where bookings are made by an employee of the Freight Forwarders
 - (iii) Declaration from Freight Forwarders that they have collected documents mandated under para 1 (a), (b), (c) and (d) complied with stipulations of Public Notice

Provided that where transactions between Shipping lines / Container lines / their agents / sub agents and the exporters are of a recurring nature and documents collected in compliance of Para 1 are undergoing no change, then such compliance to

Para 1 for a transaction will continue to be valid for similar transactions by the said person/firm/exporter for the succeeding six months.

2. In case of imports - Mutatis mutandis for para 1.

3. Paras 3 to 5 of public notice 17/2012 continue to remain in force. Any difficulty faced by the trade in this regard may be brought to the notice of the undersigned.”

Sd/-

(RAJEEV TANDON)

PR. COMMISSIONER OF CUSTOMS (GENERAL)

Copy to:

1. The Chief Commissioner of Customs, Mumbai –Zone- II.
2. The Commissioner of Customs (Import), JNCH.
3. All the Addl. / Jt. Commissioner of Customs, JNCH.
4. All the Deputy /Asstt. Commissioner of Customs, JNCH.
5. The Additional Commissioner of Customs (EDI) .To upload in the JNCH website.
6. All the Trade Association.
7. Bombay Custom House Agents Association.
8. Office Copy.