

OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT)

JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA,

TAL. URAN, DIST. RAIGADH, MAHARASHTRA 400 707.

F.No.S/12-Gen- 42 /08 AM(X) JNCH

Date: 14.09.2010

PUBLIC NOTICE NO. 91 /2010

**Subject: - Intimation in respect of change of C.H.A /
Authorized Representative -reg.**

The attention of all exporters, importers, Customs House Agents and members of Trade and all other concerned is invited to [Public Notice No.10 / 2010](#) dated 03.02.2010 issued by this Custom House.

2. The issue regarding responsibility of importer/exporter/CHA in intimating a particular import/export has been further examined. Keeping in view the practice followed by other professionals like auditors, it is felt that whenever any importer/exporter changes his CHA or a CHA accepts the work of any importer/exporter changing the CHA, he must inform the department. In this regard, following instructions are issued:

- i) For CHAs Whenever any CHA accepts any work (clearance of import/export cargo or any other customs related work) for an importer/exporter, he must obtain a letter that either it is their first such work and in the past, they have not engaged any CHA or they should get details, viz., name, address and CHA license number of earlier CHA who was transacting work for them. The new CHA would in turn inform the department about details of erstwhile CHA alongwith letter of importer/exporter. The said intimation would be given prior to filing of any import/export documents to Assistant Commissioner/ Deputy Commissioner, SIIB (Import) or (Export), as the case may be.

- ii) For importer/exporter Whenever they wish to change their CHA, they must intimate the fact with details, viz., name, address and CHA license numbers of erstwhile CHA and new CHA to Assistant Commissioner/ Deputy Commissioner, SIIB (Import) or (Export), as the case may be, before they file any documents with Customs.

3. Any lapse in following the above mentioned procedure would be termed as violation of condition of Customs House Agents Licensing Regulations 2004 or Handling of Cargo in Customs Areas Regulations 2009. If any such lapse is noticed, the concerned CHA/importer/exporter will be precluded from pleading ignorance at the time of any investigation under the Customs Act, 1962.

(SUSHIL SOLANKI)

COMMISSIONER OF CUSTOMS (EXPORT)

JNCH, NHAVA SHEVA

To,

All the Concerned

Copy to:

1. The Chief Commissioner of Customs, Mumbai Zone-II
2. The Commissioner of Customs (Import), JNCH
3. All the Addl./Jt. Commissioners of Customs, JNCH
4. All the Trade Associations

5. The Bombay Custom House Agents Association.
6. Member (Customs), CBEC