

**OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORTS), JAWAHARLAL  
NEHRU CUSTOM HOUSE, NHAVA-SHEVA, TAL:URAN, DIST : RAIGAD,  
MAHARASHTRA 400 707.**

F. No. S/6-ERR-1380/10 ECU DNode

Date: 02.08.2010

**FACILITY NOTICE NO. 77/2010**

(Referred / amended vide F.N.No. [64/2015](#))

**Subject: Export General Manifest (EGM) C and L Error Correction Regarding.**

Attention of all the Shipping lines, members of the trade, CHAs and officers concerned is invited to [Facility Notice No.47/2008](#) dated 17.06.2008 regarding procedure to be followed for rectification of EGM C errors.

2. The said procedure was examined in consultation with the representatives of the BCHAA, shipping lines and the officers incharge of EGM Co-ordination Unit (ECU). It was observed that there is further scope to streamline the procedure with a view to expedite rectification of C-errors. It was also observed that the procedure to rectify EGM L errors which occur due to pre-shipment amendment (i.e. the LEO granted is cancelled for certain amendment and a fresh LEO is granted which may be greater than the sailing date) and which are rectified by the AC / ECU, can also be streamlined.

3. Accordingly, the following procedure is prescribed in supersession of the [Facility Notice No.47/2008](#) dated 17.06.2008.

4. As per the procedure of filing EGM electronically, once the floppy is submitted by Shipping Line at service centre, a checklist is generated after loading of the EGM on the system. The checklist is handed over to the shipping agent for confirmation. After making the corrections another checklist is generated. This checklist is returned duly signed by the authorized representative of the Shipping Line / Shipping Agent, to the CMC for submission of the EGM in the EDI.

5. At this stage, if there are C-errors against certain shipping bills, the shipping lines should prepare a statement of container numbers against each such shipping bill and furnish the same along with the copies of the relevant mate receipts, certifying that the container numbers given in the EGM / the said statement are correct. The same can be submitted in the following format:

**EGM of M.V. \_\_\_\_\_, Voyage \_\_\_\_\_, Rotation No. \_\_\_\_\_ dated, Sailed on \_\_\_\_\_**

Sr. No.	Sr. No. in Checklist	Shipping Bill No.	Correct Container No.	Mate Receipt No.

A draft Format of Letter is enclosed for uniformity and convenience. The said statement and the mate receipts along with the certificate shall be furnished to AC/DC incharge of EGM coordination unit. The AC/DC authorized in this regard shall, after necessary verification, carryout the correction of the C-errors without waiting for any application in this regard.

6. If there are L errors against any shipping bill on account of pre-shipment amendment, the details of such shipping bills shall be submitted alongwith a copy of the shipping bill generated prior to the amendment, showing the actual LEO date. The AC/DC authorized in this regard shall, after necessary verification, carryout the correction of the L errors without waiting for any application in this regard.

7. It is also directed that letter for correction of C and L errors must be submitted within 3 days of filing of EGM in the Service Centre.

8. If there are no errors against any shipping bill pertaining to an EGM, the shipping line shall submit a Nil report giving details of EGM No., Vessel Name, Voyage, Rotation No. and date, date of sailing.

9. With the above procedure, the rectification of C error and L error (of the type discussed above) shall not require the interface between the trade / CHA and the officers concerned.

10. All the Shipping Lines and other members of the trade concerned are required to comply with this Facility Notice scrupulously. Any default in compliance with the above instructions may result in penal action under the Customs Act, 1962.

11. Difficulties, if any, in this regard may be brought to the notice of the Commissioner of Customs (Export), JNCH.

12. This Facility Notice shall come into force with effect from its date of issue.

Encl.: as above.

(SUSHIL SOLANKI)

Commissioner of Customs (Export)

Jawaharlal Nehru Custom House

Copy to:

- (i) Chief Commissioner of Customs, Mumbai Zone II, JNCH
- (ii) Commissioner of Customs Export/Import, JNCH
- (iii) Office copy
- (iv) System Manager with a request to upload on website



**DRAFT FORMAT OF LETTER**  
**FOR**  
**CORRECTION OF C ERROR AND LERRORS**

To,

Assistant / Deputy Commissioner of Customs,

EGM Co-ordination Unit (ECU)

DNode, Nhava Sheva.

Dear Sir,

Subject: Error in EDI EGM of M.V.-----, Voyage -----, Rotation No.----- dated -----, sailed on ---  
--.

C Errors:

1. Regarding C Errors in the final check list generated for the above EGM, we hereby state that the Container Nos. mentioned in the EGM are correct. We are attaching the copy of Mate Receipt for your reference and necessary action to clear those errors.

Sr. No.	Sr. No. in Checklist	Shipping Bill No.	Correct Container No.	Mate Receipt No.

L Errors:

2. Regarding L Errors in the final check list for above EGM, following information is submitted for carrying out necessary correction.

Sr. No.	Sr. No. in Checklist	Shipping Bill No.	LEO date as per EGM	Actual LEO date

Copy of relevant shipping bill (for correcting L errors are also enclosed herewith.

3. We hereby confirm that the above mentioned information is true and correct based upon our record.

Yours faithfully,

Encl.: as above.

(Name of Shipping Line/Agent)