



आयुक्त सीमाशुल्क का कार्यालय (जनरल), सीमाशुल्क मुंबई जोन II
OFFICE OF THE COMMISSIONER OF CUSTOMS (GEN), MUMBAI CUSTOMS ZONE II,
जवाहरलाल नेहरू सीमाशुल्क भवन, नहावा शेवा, तालुका : उरण, जिला : रायगड, महाराष्ट्र- 400707
JAWAHAR LAL NEHRU CUSTOM HOUSE, NHAVA-SHEVA, TAL-URAN, DIST.-
RAIGAD, MAHARASHTRA-400 707

F.No.: S/5-Gen-21/02 P&E JNCH

दिनांक/Date: 22.02.2023

**MINUTES OF THE MEETING OF WOMEN INTERNAL COMMITTEE- NS(G) IN
RESPECT OF "THE SEXUAL HARASSMENT OF WOMEN (PREVENTION,
PROHIBITION AND REDRESSAL) ACT, 2013 HELD ON 21.02.2023**

The meeting of the women's Internal Committee for NS-Gen. Commissionerate, Appeal Commissionerate and O/o Chief Commissioner of Customs, Zone-II, Mumbai was held in the Conference Hall at 7th floor, JNCH on 21.02.2023 at 3:00PM for the quarter ending December 2022 under the chairpersonship of Ms. Mamta Saini, Additional Commissioner of customs, JNCH. Following members have attended the meeting: -

Sr. No.	Status in ICC	Name of the Officer	Designation
1	Presiding Officer	Ms. Mamta Saini	Additional Commissioner
2	Member	Ms. Sumangala S. Kumar	Superintendent
3	Member	Ms. Sujata Kundar	Superintendent
4	Member	Ms. Nisha Nair	Superintendent
5	Member	Mr. Nimesh Desai	Superintendent
6	Member	Ms. Kishori Toraskar	ACAO
7	Member	Ms. Deepika Meena	TA
8	Membar	Ms. Shirish Pujari	NGO

2. At the outset, the Presiding Officer welcomed all the members of the committee. The committee noted that no complaint of sexual harassment has been received from any women employees of the said commissionerates.

(i) The chairperson asked CHS section to fix complaint boxes in the ladies washrooms at each floor so as to make it easier and convenient for women employees put a complaint regarding sexual harassment. The committee member would check the complaint box every month and collect the complaints, if any.

The CHS Superintendent informed that arrangements will be made in co-ordination with the committee members.

(ii) Some members of the committee raised the issue of non-functioning of Sanitary pad dispensers in ladies washrooms.

The CHS Superintendent was instructed by the chairperson to check the dispensers and take matter on priority.

(iii) It was discussed in the meeting that a program/function may be organized on 'International Women's Day' in co-ordination with the committee members so that women employees may be sensitized on how to handle the situations of sexual harassment.

(iv) It was also suggested by the chairperson to share the contact details of Ms. Shirish Pujari, Member of IC from NGO, with all the officers so that any women officer may directly consult with her or may talk to her for any help in this regard. The contact details are as following: -

Name	Designation	Mobile No.
Ms. Shirish Pujari	Member of the 'IC' (NGO)	9820670733

3. The chairperson conveyed her thanks to all the members of the Internal Committee for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise.

Meeting ended with vote of thanks to the chair.

Mamta Saini
22/12/2023

(Mamta Saini)

अपर आयुक्त, सीमाशुल्क
Additional Commissioner of Customs
कार्मिक एवं स्थापना अनुभाग, P&E Section
जेएनसीएच, न्हावा शेवा (जी)
JNCH, Nhava-Sheva(G)

Copy to:

1. The Chief Commissioner of Customs, for kind information please.
2. The Commissioner of Customs (NS-Gen, I, II, III, IV, V & Appeal).
3. The Presiding Officer and all the members of IC.
4. The DC/CHS- with a request to take necessary action w.r.t. para 2(i) and 2(ii) of the said minutes and forward the compliance report to P&E Section.
5. The Superintendent/CHS- with a request to display on notice board.
6. The DC/EDI- with a request to upload on website.