



आयुक्त सीमाशुल्क (सामान्य) का कार्यालय, मुंबई अंचल -II

जवाहरलाल नेहरू सीमाशुल्क भवन, न्हावा शेवा, तालुका उरण, जिला रायगड, महाराष्ट्र - ४००७०७

Office of the Commissioner of Customs (General), Mumbai Zone-II

Jawaharlal Nehru Custom House, NhavaSheva, Tal: Uran, Dist: Raigad, Maharashtra- 400707

F. No. S/5-Gen-74/2018-19/ P&E (IPR & APAR)/JNCH

Date: 26.04.2019

OFFICE CIRCULAR

In the light of DGHRD's letter F.No. 8/DB/145/HRD (HRM-I)/2017- Pt.II dated 24.09.2018 regarding Implementation of e-Office Lite (SPARROW) for Group 'B' and 'C' employees under CBIC, all the Group B & C employees of JNCH are hereby directed to attend e-Office Lite (SPARROW) training to be conducted on **30th April, 2019**. The venue of training will be Conference Hall, 7th Floor, JNCH. The schedule of training is as below:

Sr. No.	Name of Master Trainers	Officers under Commissionerate	Time(Hrs)
1.	Yogesh Sampat, Supdt.	NS-General, CCO	1100-1200
2.	Ritesh Jaiswal, Appraiser	NS-I	1200-1300
3.	Sneha Sawant, Appraiser	NS-II	1400-1500
4.	Jitendra R Controllu, Supdt.	NS-III	1500-1600
5.	Sanjeev Kumar Sajjan, Supdt.	Audit Commission'te & Appeals	1600-1700
6.	Rajesh Ramnani, Appraiser	NS-V	1700-1800

Shri Ritish Kumar, Tax Assistant will assist the Master Trainers during all the training sessions

Sd/-

(Rajiv Shankar)

Joint Commissioner of Customs
NS-General, JNCH

Copy to:

1. The Chief Commissioner's Office, JNCH.
2. MSO, ASO & PSO for immediate circulation.
3. CHS for placing on the Notice Board & further arrangements in Conf.Hall.
4. AC, EDI for uploading on the JNCH website.
5. All Master Trainers
6. Mumbai Customs Group 'C' officers union.