

TENDER NOTICE

**TENDER FOR ANNUAL CONTRACT FOR PROVIDING PEST – CONTROL
SERVICES AT JAWAHARLAL NEHRU CUSTOM HOUSE**

The Commissioner of Customs (General), Jawaharlal Nehru Custom House, Mumbai Customs Zone-II, herein after referred to as 'the JNCH', invites online e-Tenders for annual contract for providing pest-control services at Jawaharlal Nehru Custom House, in two-bid system (Technical & Financial) from authorized and reputed contractors/firms, herein after referred to as 'The Service Provider' and having a minimum of three years experience in this field.

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SCOPE OF THE WORK:

- 1. Area of operation:** The area shall include:
 - a. JNCH Building including all areas
 - b. EDI Centre
 - c. Open Space

- 2. The specification of the work:**
 - a. Pest Control - Cockroaches, Mosquitoes, House Flies, Bed Bugs, Spiders, Lizards, Carpet Beetles, Fleas, Crickets, Ants, Wasps, Locusts etc.
 - b. Rodent Control.
 - c. Anti-termite treatments.
 - d. Fumigation.
 - e. Disinfestations.

- 3. Frequency of operation:** Fortnightly i.e. 24 services in a year.

PREQUALIFICATION CONDITION:

1. The Service Provider should have minimum three years of experience in the Pest Control Services.
2. The Service Provider should give Bank Guarantee for a value of 10% on contract value.
3. The Service Provider also must have an established service base in Maharashtra.
4. The Service Provider should have valid insecticide License & relevant permits as applicable for doing the work.
5. Proof of registration with sales tax, service tax is essential and copies of the proof should be submitted. PAN card /Service Tax Registration no. should be indicated.
6. The Service Provider should have the latest technology and equipments for doing the work. Proof of the same should be submitted.
7. The Service Provider having ISO 9001 certification may be given preference.
8. The Service Provider may have authorized service centre within a radius of 30 kms. from the JNCH Building. Proof of the same should be submitted.
9. The Service Provider should have sound technical support staff for attending to the complaints within 24 hours.
10. The Service Provider may have AMCs of Pest-Control Services currently running successfully with any Govt. Organization/PSU. Proof of such AMC should be produced.
11. The Service Provider should not be black listed by any PSU banks/Govt. organizations. Self declaration should be submitted by the authorized official of the company.

TERMS AND CONDITIONS:

1. The work consists of pest-control services at JNCH in accordance with the technical specifications, terms and conditions mentioned in tender documents.
2. The tender(s) received after the due date shall be summarily rejected, and not taken into consideration.
3. Conditional/Unsolicited tenders shall not be considered.
4. Offers' vaguely described or incomplete offers are liable to be ignored.
5. The Service Provider will have to submit their registration certificate from the authority concerned, Sales Tax and Service Tax registration certification.
6. Every tender should be accompanied with an earnest money of **Rs. 10,000/- (Rupees Ten thousand only)** in form of DD in the name of the "Commissioner of Customs,(General) JNCH". Tenders received without requisite Earnest Money will be rejected outrightly.
7. The prices quoted in the Financial Bid should be inclusive of all taxes and includes consumable materials, labour, tools, transportation charges, etc. The Service Provider should quote the prices for providing complete service. After placing the order, the JNCH will not pay any extra amount which is not mentioned in the financial bid.
8. The TDS will be deducted as per provisions of the Income Tax Law.
9. The JNCH Administration will not be responsible for any loss or damage to Service Provider's materials, equipments, tools, etc.
10. In regard to the personnel working in JNCH:
 - a). The Service Provider should strictly follow the Labour Laws, Minimum Wages Act, EPF, ESIC and other Allied Acts. The Service Provider should directly deal with the concerned departments. The JNCH will not be responsible for any default.
 - b). The Service Provider will be fully responsible for safety, welfare and any accident during the work. The JNCH will not be responsible at any time.
 - c). The Service Provider shall not be entitled to make any claim whatsoever against the JNCH under or by virtue of or arising out of this contract, nor shall the JNCH entertain or consider any such claim, if made by the Service Provider.
 - d). The Service Provider should provide proper uniform with company name.
11. The chemicals used in all the treatments should conform to the stipulations of the relevant latest Indian Standards. All the materials, equipments, etc. supplied by the Service Provider shall be accepted after due inspection and approval by the JNCH Administration.
12. The successful bidder should commence the work within 07 days from the receipt of the order and failure to which the JNCH will forfeit the EMD and terminate the contract.
13. Successful bidder should deposit, within seven days of receipt of the work order, 10% amount of the total value of the order as Performance Security in the form of Bank Guarantee from Nationalised Bank valid till the contract period.
14. Please note that the JNCH will apply penalty/ cancel the contract as below in case of discrepancy in services under contract period:

- a) On receiving complaint, the Service Provider will promptly respond and provide required services within 24 hours, if failed, penalty shall be levied Rs. 500/- per day;
 - b) If the required service is not provided for more than three working days, then JNCH will forfeit the bank guarantee;
 - c) If the JNCH observe any unsatisfactory services, discipline/ conduct, delay in services, then JNCH will terminate the contract after giving due notice to the Service Provider and will forfeit the bank guarantee and black list the company / firm.
15. The Service Provider should submit the bills on quarterly basis after satisfactory completion of work. Advance payment is not permissible.
 16. The successful Service Provider shall sign an agreement within seven days of the receipt of order as prescribed by the JNCH in accordance with T&C of the tender on a judicial stamp paper. All legal expenses, incidental thereto shall be borne by the Service Provider.
 17. The Commissioner of Customs (General), JNCH is not bound to accept the lowest tender and also reserves the right to reject any or all tenders at any time without assigning any reason.
 18. The Commissioner of Customs (General), JNCH taking note of overall facts and circumstances can change, add and relax any of the terms and conditions of this tender notice.

PART-I

FORMAT FOR TECHNICAL BID

| Sr. No. | Particulars | Details | |
|---------|--|---------------|------------------|
| 1 | Name of "The Service Provider" | | |
| | Full address of the Service Provider | | |
| | Telephone no. | | |
| | Fax No. | | |
| | Email: | | |
| | Information about Company's infrastructure | | |
| 2 | Work experience in Pest-Control Service | | |
| 3 | Bank details with MICR & IFSC code (submit mandate form for ECS payment) | | |
| 4 | PAN | | |
| 5 | Maharashtra VAT TIN & CST TIN No. | | |
| 6 | Service Tax No. | | |
| 7 | No. of staff (attach list of names along with experience) | | |
| 8 | No of assisting Staff available for this work (attach list of names along with experience) | | |
| 9 | Standard list of equipments for this work | | |
| 10 | ISO 9001 certification | Yes/No | |
| 11 | Pest Control Services | Method | Frequency |
| | | | |
| | i. Pest Control | | |
| | ii. Rodent Control | | |
| | iii. Anti-termite treatments | | |
| | iv. Fumigation | | |
| | v. Disinfestations | | |
| | Black listed by any PSU banks/Govt. organizations. | Yes/No | |

- Note:** 1. Attested Photo copies of above for proof should be attached.
2. Original copies should be provided at the time of opening tender.

PART-II

-DECLARATION-

1. I Son / Daughter /Wife of Shri Proprietor / Partner / Director / authorized signatory of competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide to them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law;
4. I understand that in case any deviation is found in the above statement at any stage, the concern shall be blacklisted and shall not have any dealing with the Department in future.

Signature of authorized person

Name & Seal

Date:

GENERAL INSTRUCTIONS:

- The Service Provider will submit bids online only through www.eprocure.gov.in under department name "Revenue Department". All relevant documents should be attached with bid.
- EMD (Earnest Money Deposit): –The tenders should be submitted with a Demand Draft of **Rs. 10,000/- (Rupees Ten thousand only)** in the name of "The Commissioner of Customs (General) , JNCH".
- PG (Performance Guarantee): – The successful bidder should submit 10% amount of the total value of order in form of Bank Guarantee valid till the warranty period from Nationalized Bank, in the name of "The Commissioner of Customs (General), JNCH".
- The Service Provider should fulfill prequalification conditions of the tender.
- The Service Provider should submit all the documents attested by authorized person with the quotation.
- The technical bid will be opened first in the presence of the Tender Committee Members and bidders. Financial bids of only technically qualified bidder shall be opened in the presence of the Tender Committee Members and bidders. The bidders, if they wish, may remain present.
- For any clarification/ inspection of the site, etc. the interested parties may contact the Superintendent of Customs, CHS Office, 1st Floor, 'C' Wing of this Custom House on any working day between 11:00 AM to 5:00 PM, either personally or on Tel- 02227244903.
- Tender document is available on web site <http://www.jawaharcustoms.gov.in/> , www.eprocure.gov.in and www.cbec.gov.in .
- Last date and time for accepting bids: **23.02.2017** upto **1400** hrs.
- Opening of the Bids –
 - Technical Bid - **27.02.2017** at **1400** hrs.
 - Financial Bid - **01.03.2017** at **1400** hrs.

-sd-

(Dinbandhu Diwakar)
Dy. Commissioner of Customs
Preventive (General), JNCH

Copy to:

1. The DC/EDI, JNCH for uploading on website of JNCH.
2. Notice Board.