

**OFFICE OF THE COMMISSIONER OF CUSTOMS (NS-III),
CONTAINER SCANNING DIVISION, JNCH, TALUKA URAN, DIST.
RAIGAD, MAHARASHTRA -400707.**

F. NO: S/V- 30/ Misc- 06 12004 CSD

Date:- 07/12/2016

NOTICE INVITING TENDER No. 41/2016

Subject: Tenders for Providing Services of Motor Vehicle Driver on Contract Basis.

Commissioner of Customs (NS-III) for and on behalf of the President of India, hereby invites sealed tender from reputed firms for providing services of Motor Vehicle Driver on Contract basis as per the enclosed proforma Annexure-I so as to reach this office on or before 26.12.2016 upto 1300 hrs. Which will be opened on the same day at 1500 hrs. in the presence of Contractor or their representatives who may be interested to be present at the time.

Sr. No.	Description of Items	Month		Duration	Amount
		Rate	Rs		
	Deployment of 7 No M.V. Driver for driving the heavy motor vehicle under the jurisdiction of Commissioner during office hours from 10.00 A.M. till 18.00 P.M. on all working days.			12 months	

Terms and Condition;-

1. The quotations duly filled in our enclosed Proforma (Annexure-I) supported by the agency letter head signed and sealed should reach this office on or before 26.12.2016 upto 1300hrs and will be opened same day at 1500 hrs in the presence of the contractor or their authorized representatives whom so ever will remain present at their own cost at the time of opening. Only one representative of each firm will be allowed
2. The contract for Driver will be for 1 year or till appointment of a regular MV Driver whichever is earlier.
3. The Driver should be ready to perform duty any where under the jurisdiction of Commissioner of Customs (NS-111), JNCH.
4. Rates should have a valid time for 1 year from the date of engagement of driver.
5. Quotations received without Annexure I or quoting rates less than the labour rate, % of PF, ESI & Service Tax etc as fixed by the Department of Labour will be rejected (Latest daily wages rates issued by the Department of Labour should be enclosed).
6. The rates including benefits to the employee should be quoted in terms of the complete period of month.
7. Basic calculation sheet for arriving at the rates of daily wages should be enclosed.
8. The agency should ensure & furnish a certificate supported documentary proof while claiming the bill every month that they are paying at least minimum wages to the engaged person and also deposit the PF,ESI, Service Tax etc to the concerned agencies as fixed by the Department of Labour.

9. The agency should submit a list of customers for whom they are providing such type of services in support of their experience.
10. All Cuttings/omissions/overwriting on the rates should be sealed and signed by the representatives agencies who is authorized to sign quotation.
11. The terms & conditions if any should be clearly mentioned by the agency.
12. Payment will be released only after the completion of every month beginning from the date of acceptance after satisfaction of work on producing the bill in duplicate along with advance receipt by the agency in the mode of Cheque payable at SBI or by DD unless specified. No advance payment will be made under any circumstances.
13. Intimation of unsuccessful tender/quotation will not be given to concerned firms and the tender! quotations shall have no claim or any nature on this office.
14. The department will not be responsible for any injury sustained to the workers during the performance of their duties and also any damage or compensation due to any dispute between the agency & workers. In case any expenditure incurred by the department to face the situation arising out of act of his workers the agency should bind for payment of the same expenditure.
15. The Driver should attain the age of 21 years at the time of contract and should have professional LMV/HMV licence issued by the competent authority and three years experience of driving the specified vehicle.
16. The agency shall be responsible for the conduct, behaviour of the person who is engaged for this work by the agency contact. The Driver who will be engaged by the agency for providing the services with vehicle to us should produce police verification certificate about their conduct within 15 days from the date of order.
17. The driver should have basic knowledge to find out the minor problems of the vehicle and should be able to attend them on his own.
18. The Department reserves right for test and interview for the Driver & then only the order will be given.
19. This office reserves rights to reduce/extend the contract period without assigning any reasons.
20. The agency shall be responsible any loss/damage/theft of any type of vehicle due to irresponsible/negligent driving by the driver provided by agency during their duty period and the undersigned have right to recover full lose of such amount from the agency.
21. The agency should provide an alternate arrangement for the person who is engaged for driving the vehicle if he proceeds on leave for an emergency nature of his work, or otherwise twice the amount of the bill for the wilful absent will be deducted Rates should have a valid time for 1 year from the date of engagement of driver.

Sd /-

(MANJIT SINGH)

**ASSTT. COMMISSIONER OF CUSTOMS,
CONTAINER SCANNING DIVISION**