



प्रधान सीमाशुल्क आयुक्त (जनरल)का कार्यालय, सीमाशुल्क मुंबई जोन II

OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GEN.), MUMBAI CUSTOMS ZONE II,

जवाहरलाल नेहरू सीमाशुल्क भवन, न्हावा शेवा, तालूका : उरण, जिला : रायगड , महाराष्ट्र- 400 707

JAWAHAR LAL NEHRU CUSTOM HOUSE, NHAVA- SHEVA, TAL-URAN, DIST.-RAIGAD, MAHARASHTR-400 707.

F. No. S/5-GEN-21/2002 P&E (JNCH)

Date:15/06/2016

OFFICE ORDER NO.42 /2016 P&E/JNCH

Sub: Constitution of Complaints Committee for Women Employees – reg.

A “Complaints Committee for Women Employees” of Mumbai Customs, Zone – II as envisaged under the code of conduct for work place formulated by the “National Commission for Women” is constituted as under:

| SR. NO. | POST HELD | NAME OF THE OFFICER | DESIGNATION |
|---------|-------------|--|---|
| 1 | CHAIRPERSON | SMT. PRIYADARSHIKA SRIVASTAVA | DY. COMMISSIONER |
| 2 | MEMBER | SHRI M K NAIR | ASSTT COMMISSIONER |
| 3 | MEMBER | SMT. SWATI MAHADIK | CAO |
| 4 | MEMBER | SMT SHARDA AHIRE | APPRAISER |
| 5 | MEMBER | SMT HEENA A SHAIKH | SUPERINTENDENT |
| 6 | MEMBER | SMT MANGALA ROKHADE | ACAO |
| 7 | MEMBER | SMT SHEETAL N POTDAR | EXAMINER |
| 8 | MEMBER | SMT REKHA V PATEL | DOS |
| 9 | MEMBER | SMT SHIRISH PUJARI , C/O SWAMI BRAMHANAND PRATISTHAN, NAVASHANTI, PLOT NO. 7, SECTOR 8A, ARTIST VILLAGE, CBD BELAPUR. | NGO. MOB: 9820670733 LANDLINE:27573961 |

2. The Complaints Committee shall meet at regular intervals to discuss various issues concerning women and steps required to be taken for redressal of grievances, if any. The Committee shall also initiate necessary measures to ensure appropriate working conditions, to promote health and hygiene among women so that women employees do not remain in disadvantageous positions. The Committee shall ensure

that the “Code of Conduct for Workplace” as framed by the Legal Unit of the “National Commission for Women” is adhered to by all employees of this Custom House.

3. Any aggrieved women employee of JNCH can prefer a complaint before the Complaints Committee. The Committee will look into such complaints and grievances conducting enquiries into complaints as laid down in the “Code of Conduct for Workplace”.

4. The Committee shall also organize special program/seminars for betterment of the women employees. The Complaints Committee shall prepare an Annual Report giving full account of the activities carried out by it during the year and forward copy of the same to the Chief Commissioner of Customs, Mumbai Zone – II for information and necessary action, if any.

5. In the event of transfer of any member out of Zone – II, the member should give proper intimation for appropriate nomination of another member in her/his place. The Addl/Jt. Commissioner of Customs (P&E), JNCH will coordinate the working and proceeding of the Committee.

6. This issues with the approval of Pr. Commissioner of Customs (NS-Gen), Mumbai Zone – II.

Sd/-

(NIKHIL MESHARAM)

ADDL. COMMISSIONER OF CUSTOMS
P&E SECTION, JNCH NHAVA SHEVA

Copy to:

1. Chief Commissioner of Customs, Mumbai Zone - II
2. Pr. Commissioner of Customs (NS-Gen)
3. Commissioner of Customs (NS-I, NS-II, NS-III, NS-IV, NS-V, Appeal)
4. All Sections
5. All Members of the Committee.
6. Notice Board.
7. Office Copy.