



OFFICE OF THE COMMISSIONER OF CUSTOMS (NS - I, III & V)
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F. No. S/22-Gen-33/2014 AM (I) NS III

Date: 26.12.2016

OFFICE ORDER NO. 114/2016

**Subject: Link Officers in the grade of Dy./Asst. Commissioner of Customs in
NS - I, III & V - Reg.**

The following allocation of additional charges of the officers in the grade of Dy./Asstt. Commissioner of Customs, who are on leave/training/other official duties is ordered with immediate effect until further orders.

2. Whenever the regular AC/DC remain absent due to any reason, the 1st Link officer will automatically assume his charges in addition to his regular charge. In case both regular and 1st Link officer remain absent, 2nd Link officer will automatically assume charge in addition to his/her own regular charges.

Sr. No.	DC/AC holding Regular Charge	1st Link Officer	2nd Link Officer
1	Import Examination Cluster A (NS-I)	Import Examination Cluster B (NS-I)	Export Assessment and Examination (NS-I)
2	Import Examination Cluster B (NS-I)	Import Examination Cluster A (NS-I)	Export Assessment and Examination (NS-I)
3	Export Assessment and Examination (NS-I)	Export Assessment and Examination (NS-III)	Export Assessment and Examination (NS-V)
4	Group I & I A	Group V	EDI
5	Group II H to K	Group I & IA	EDI
6	Group V	Group II H to K	EDI
7	EDI	Review (NS - I, III & V)	Group II (H to K)
8	Review (NS-I, III & V)	EDI	Group II (H to K)
9	Import Examination Cluster A (NS-III)	Import Examination Cluster B (NS-III)	Export Assessment and Examination (NS-III)
10	Import Examination Cluster B (NS-III)	Import Examination Cluster A (NS-III)	Export Assessment and Examination (NS-III)
11	Export Assessment and Examination (NS-III)	Export Assessment and Examination (NS-V)	Export Assessment and Examination (NS-I)
12	Group II G	Group IV	Appraising Main (Import)
13	Group IV	Group II G	Appraising Main (Import)
14	Group VI	Group IV	Appraising Main (Import)

15	Appraising Main (Import) CPGRAM Sevottam Cell (NS – I, III & V) E-Helpline DPD Cell	SAD Refund (Admin, Group 1 and 2)	Group IV
16	Bond	Central Refund Cell 1A	Group II G
17	Central Refund Cell 1A	Central Refund Cell 1B	Bond
18	Central Refund Cell 1B	Central Refund Cell 1A	Bond
19	SAD Refund (Admin, Group 1 and 2)	SAD Refund (Group 3 and 4)	SAD Refund (Group 5 and 6)
20	SAD Refund (Group 3 and 4)	SAD Refund (Admin, Group 1 and 2)	SAD Refund (Group 5 and 6)
21	SAD Refund (Group 5 and 6)	SAD Refund (Admin, Group 1 and 2)	SAD Refund (Group 3 and 4)
22	Pre Audit of SAD Refund Special Valuation Cell	Bond	CSD
23	SIIB (I) IPR Cell LRM Country of Origin Cell	Group IV	Group VI
24	CSD	Special Valuation Cell	Bond
25	Import Examination Cluster A (NS-V)	Import Examination Cluster B (NS-V)	Export Assessment and Examination (NS-V)
26	Import Examination Cluster B (NS-V)	Import Examination Cluster A (NS-V)	Export Assessment and Examination (NS-I)
27	Export Assessment and Examination (NS-V)	Export Assessment and Examination (NS-I)	Export Assessment and Examination (NS-III)
28	Group II (A to F)	Group III	Review (NS – I, III & V)
29	Group III	Group VA/VB	Review (NS – I, III & V)
30	Group VA and Group VB SVB	Group II (A to F)	Review (NS – I, III & V)
31	Central Legal Cell Prosecution Cell	SVB	Group II A to F
32	PCA 1	PCA 2	Group VA/VB
33	PCA 2	PCA 1	Review (NS – I, III & V)

3. The Dy./Asstt. Commissioner in charge of concerned Groups/Sections/Docks shall entrust the additional charge and transfer the relevant Bill of Entry files to any other AO/Supdt. under his charge, if any of the AO/Supdt. does not report to duty for any reason, by 11 A.M. to ensure that the work is not held up.

4. The P.A. to ADC/JC, Appraising Main (Import), NS-I, III & V JNCH would ascertain by 11 A.M. every day above the Group – ‘A’ officers who are not available on a particular day or further period and convey to the officer supposed to hold the additional charge as well as to the DC/AC, Appraising Main (Import), NS - I, III & V JNCH to ensure that the officer concerned is aware of the additional charge for JNCH to ensure that the officer concerned is aware of the

additional charge for the day/period and the work is carried out smoothly without any hardship to the trade and industry.

5. The officer proceeding on leave/training etc. shall also inform his link officer regarding his absence and ensure smooth functioning.

6. This office order supersedes all earlier orders issued in this regard.

7. This issues with the approval of the Principal Commissioner of Customs, NS-I, Commissioner of Customs, NS-III and Commissioner of Customs, NS-V.

-Sd/-

(C. P. S. Chauhan)

Deputy Commissioner of Customs
Appraising Main (Import), JNCH
NS - I, III & V, JNCH

Copy to:

1. The Chief Commissioner of Customs, JNCH, Nhava Sheva.
2. The Pr. Commissioner/All the Commissioner of Customs, JNCH, Nhava Sheva.
3. All Addl./Jt. Commissioner of Customs, JNCH, Nhava Sheva.
4. The Dy./Asstt. Commissioner of Customs, JNCH, Nhava Sheva.
5. EDI Section with request to upload this order on JNCH website.
6. Office Copy.