

OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT)
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA
TAL: URAN, DIST: RAIGAD, MAHARASHTRA-400 707.

F.No.S/22-Gen-64/2010 AM(I)

Date: 30.03.2010

STANDING ORDER NO. 20/2010

Subject : Revamping and Updation of the CBEC
Website - reg.

The Central Board of Excise and Customs has approved a policy for the revamping and updation of the CBEC Website.

2. The Policy (i.e. Policy for website development, hosting and maintenance) provides for the nomination of the Content Administrators who will be responsible for providing the information for uploading on the CBEC Website. The Content Administrators will ensure that all the information forwarded by him should be in soft copies only i.e. e-mail, CD, DVD and the Webmaster will accept mail from such Content Administrators only. The Content Administrators shall also suggest the time period for which the contents will remain available on website while sending the contents. It will be the responsibility of Content Administrators to keep a tab on information forwarded by him and at the end of every month, he will have to inform the Webmaster to delete the redundant information.

3. The Deputy Commissioner of Customs, Appraising Main(Import) has been appointed as nodal officer for Commissionerate of Customs (Import), JNCH. All the Section-heads are hereby directed to submit the information relating to tenders, CPIO, News items which they want uploaded to the CBEC Website to the nodal officer with due approval of the Additional/Joint Commissioner i/c of the Section. The duration for which the information needs to be uploaded also needs to be specified when it is forwarded. If no time frame is given it will be presumed that the information needs to be put on the website for a month only.

(A.K. DAS)

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