

OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT)
JAWAHARLAL NEHRU CUSTOM HOUSE, SHEVA, DISTT. RAIGAD

MAHARASHTRA- 400 707

F.No. S/12-Gen-2/06-07 AM (EXP)

Date: 26 .02.2008

STANDING ORDER NO 13 /2008

The trade has represented that payment of the fee is being

insisted in respect of the EP copies of the Shipping Bills, although the original EP copy of the shipping bill was not initially supplied. Re-print of shipping bills are ordinarily not allowed since the extra copies of the shipping bills can be misused. The option of re print of EP copy is available in the AC menu which has to be used if the print out is not proper.

2. Once the EGM is filed or after the EGM error is rectified the EP copies are normally generated. However , in certain cases the EP copy of the Shipping Bills are not printed due to the interruption of power or jamming of stationary or failure in the connectivity to the printer etc. When the print command is issued in respect of a set of shipping bills, the EP copy is shown as already generated in respect of all such Shipping Bills, even when some of the EP copies were not actually generated or the EP copies generated were not legible.

3. It is pertinent to mention that every exporter or his agent is entitled for one Export Promotion copy in respect of each Shipping Bill under which any goods were exported.

4. Therefore, in order to identify such cases where the EP copy was scheduled to be generated but the actual printout was not generated or the EP copy generated was not legible, it is necessary to undertake immediate verification. Hence, it has been decided to introduce a system of cross-checking the list of EP copies scheduled to be generated / printed, with the actual EP copies for which legible prints were generated. The Supdt. / Officers i/c. of the EP copies, shall identify the numbers of the Shipping bills for which the legible EP copy was not printed, with the help of the personnel of the Service Centre or the officer in charge of such printing. The officer i/c. of EP copy shall recommend for generation of re-print by the Asstt. Dy. Commissioner i/c. of EP copy re-print within 24 hrs , where ever the EP copy was not actually generated or the EP copies generated were not legible.

5. Thereafter, the Asstt. / Dy. Commissioner in charge of generation of EP copy shall examine the genuineness of the proposal and generate the EP copy re-print wherever found necessary and ensure that the same is dispatched / handed over to the concerned.

6. As the generation of such EP copies is warranted due to the fact they were not generated at all or the initial EP copies were not legible, there is no necessity for collecting the prescribed fee in such cases under the Levy of Fees (Customs Documents) Regulations,1970.

7. The above practice shall be implemented forthwith, to facilitate the trade. Difficulties in this regard, if any, shall be conveyed to the ADC/EDI and sort out the matter to ensure quick generation of EP copies.

Sd/26.2.2008

