

OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT)

JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA, DIST. RAIGAD,
MAHARASHTRA

F. No. S/22-Gen- 46 /04 A(M) Date : 13.08.2004

STANDING ORDER NO. 39

On scrutiny of the Statements / Reports furnished by the various Groups / Sections, it is observed that the figures of opening balance of the current month does not tally with the closing balance of previous months. Similarly, the amount involved in receipt and disposal of cases is either not mentioned in MTR or incorrectly mentioned. The total sum of such amounts does not confirm to actual amount. As a result, a lot of inconvenience is caused in compiling data and preparation of Monthly Technical Report for onward submission to Chief Commissioners Office / Board.

All the Deputy Commissioners / Assistant Commissioners are directed to go through the MTR and various reports carefully which are being sent to Appraising Main regularly and ensure correct and proper reporting of figures. The MTRs should be sent by 3rd of every month to the Appraising Main Section. Any deviation from these instructions will be viewed seriously.

(P. K. DAS)
ADDL. COMMISSIONER OF CUSTOMS
(APPRAISING MAIN)

Copy to:

1. All the Dy. / Asstt. Commissioners

- 2. All the Addl. / Joint Commissioners
- 3. The Commissioner of Customs (Import)
- 4. The Commissioner of Customs (Export)
- 5. Office copy

