

Office of the Commissioner of Customs, Imports
Jawaharlal Nehru Custom House, Nhava Sheva
Uran, Raigarh District

Date: 06/01/2004

File No: S/26 Misc-55/03 Group III

Standing Order No: 02/2004

Sub: Collection of test samples from CFS/Docks and Deposition at various outside Laboratories and collection of test reports from the laboratories and deposition with Appraising group.

Pursuant to the issue of the standing order no 78/2003 dated 27/11/2003, the following procedure for collection of representative sealed import samples for testing at various laboratories and deposition of test reports with respective appraising groups has been formulated.

2. Preventive officer(s) posted for this specific work who shall collect all representative sealed imports samples (RSS) from the examination centers (container freight stations CFS) and distribute the test reports from all the laboratories to the Appraising groups. The AC/DC in charge of CFS Sheva is designated as the nodal officer for implementation of this Standing order.
3. With immediate effect all the import samples sealed at all the CFS/Docks shall be handed over to the designated preventive officer (PO) along with the test memo in triplicate. The PO shall visit every CFS in the morning session and collect RSS and acknowledge the receipt to the Customs clerk at the respective CFS.
4. Out of three copies of the test memo the original shall be sent with the RSS to the laboratory specified in the test memo. The duplicate shall be sent to the group along with the test report received from the Laboratory. The triplicate shall be kept in the Custody of the nodal officer after getting it endorsed by the laboratory where the samples are deposited. The details of the samples so collected shall be maintained in a sample register in the format given in annexure A by the clerk posted at the CFS Sheva and shall be submitted to the nodal officer on every working day. .
5. The sealed samples shall be taken in the official vehicle provided for this purpose to the Laboratories mentioned in the test memos. The test reports which may be ready at the various Labs shall then be collected by the same officer and brought back to the Nodal officers room where the details against the columns in the register shall be filled. The test reports thereupon shall be handed over in person to the respective groups in the new building of the Jawaharlal Nehru Custom House.
6. Any difficulty in the implementation of this standing order shall be brought o the notice of the AC/DC in-charge of CFS Shewa. The phone no of the officer is 27242410.

Sd/-(06.01.2004)

N. K. Bhujbal

Commissioner of Customs, JNCH

Encl: Annexure A

To

All officers as per mailing list.