

OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT)
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA
TALUKA URAN, DIST. RAIGAD, MAHARASHTRA 400 707

F.No.S/ 3 GEN 696/2007 IMPORT NOTING

Date:14.09.2009

PUBLIC NOTICE NO.67/2009
(Referred / amended vide P.N.No.[02/2010](#))

Sub: Delayed , incomplete or incorrect filing of Import Manifest of Import Report Amendment of Import General Manifest reg.

Attention of Shipping Lines, Shipping Agents, Consol Agents, Carriers, Multi Modal Operators, Break Bulk Carriers / Agents, Consolidators, Freight Forwarders, Freight Forwarders, Importers, CHAs and members of trade are invited to [Public Notices No. 14/2008](#) dated 04.02.2008 and No. [69/2008](#) dated 26.09.2008 regarding amendment / supplementation of Import General Manifest (IGM).

2. It has been observed that the members of the trade and Shipping fraternity are not submitting the required documents which are utmost necessary to verify the genuineness of the request for amendment in the IGM. In order to strengthen the system of amendments in Import Noting Section and to verify the genuineness of

the documents and veracity of change by Shipping Lines, who have applied for amendment in IGM for Major Amendments, it has been decided that the following documents are necessary to be submitted to the Import Noting Section :-

- (a) Explanation letter from Shipping Line / Agent
- (b) Bill of Lading (Original / Attested)
- (c) Invoice & Packing List (signed)
- (d) Manifest Corrector and Load Port Message issued by the Shipping Lines counterpart abroad
- (e) Report from Group for ascertaining Revenue implication (for amendment in Commodity description)
- (f) IEC code copy of 1st Consignee & 2nd Consignee (for amendment in importers/Consignees Name & Address)
- (g) NOC from Group in the cases of Bill of Entry already filed
- (h) CHAs letter in case authorization given by the Shipping Line and Bill of Entry filed by the CHA to ascertain the status of the Bill of Entry
- (i) IGM Printout indicating Bill of Entry filed or not
- (j) If there is change in Bill of Lading Number, Master Bill of Lading should be stamped with surrendered but Original Consignees name should appear in the HBL

3. Except for the modification mentioned above, all other provisions of the [Public Notices No. 14/2008](#) dated 04.02.2008 and No. [69/2008](#) dated 26.09.2008 shall remain unchanged.

4. It is once again reiterated that the responsibility of amendment in IGM rests solely with the Shipping Line filing the IGM.

5. The procedure may be followed scrupulously by all for uniformity and any difficulties in implementation / compliance of the Public Notice may be brought to the notice of the Additional Commissioner of Customs, Import Noting.

(A. K. DAS)

COMMISSIONER OF CUSTOMS (IMPORT)

J.N.C.H., SHEVA

Copy to :-

1. The Chief Commissioner of Customs, Mumbai Zone II.
2. The Commissioner of Customs (Import / Export), J.N.C.H., Sheva.
3. All Additional / Joint Commissioners, J.N.C.H., Sheva.
4. President of
 - (i) MANSA
 - (ii) BCHAA : for circulation among its Members
 - (iii) CSLA
 - (iv) AMTOI
5. Notice Board.
6. Office copy.