

**OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT)**

**JAWAHARLAL NEHRU CUSTOMS HOUSE,  
NHAVA SHEVA, TAL. URAN, DIST : RAIGAD,  
MAHARASHTRA 400 707**

**F.No. S/6-GEN-553/06(DFIA) Verification**

**Date : 26.09.2006**

**PUBLIC NOTICE NO.56/2006**

**(Referred / amended vide P.N.No. [85/2009](#))**

**Sub :Verification of Duty free import authorization (DFIA) licences and monitoring of their Export obligation under the Foreign Trade Policy (FTP) 2004-09 Reg.**

Attention of Importers/Exporters and Members of the trade is drawn to the above subject. Vide [P. N. No. 42/2006](#) dtd20.06.2006, the DFIA Scheme has been notified by this Custom House. Trade has requested that a procedure to be followed for verification of such licences, may be laid down

2. The matter has been examined and the following procedure is prescribed for verification of such licences.

The verification will be done to confirm the following

- (a) Value addition norms, as prescribed in the Policy, have been met.
- (b) The SION Norms have been correctly followed.

- (c) The Export Obligation has been correctly fulfilled.
- (d) Any other condition as stipulated in the policy with respect to DFIA Scheme has been fulfilled.

3. As per para 4.7 of the Hand Book of Procedure (vol I), the Regional Authority would issue a Redemption Certificate as prescribed in the policy. The Redemption Certificate along with the following documents shall be submitted to the Customs for verification.

- (i) Acknowledgement as prescribed in Annexure-A for submission of DFIA licence for verification (in triplicate).
- (ii) Index for documents submitted.
- (iii) Authorisation letter of the exporter. If CHA is other than the one engaged at the time of export shipment, the acceptance of the CHA for undertaking verification (this is to be signed by proprietor / partner of the CHA firm).
- (iv) Application of the exporter with the request for verifying the DFIA scrip.
- (v) DFIA statement similar to the one filed in respect of verification of DFRC licences in duplicate signed by the licence holder giving details of the Shipping Bills and other relevant particulars.
- (vi) DFIA copies of Shipping Bill in original.
- (vii) Self attested Photocopies of EP Copies of Shipping Bills.
- (viii) Original copy of Bill of Lading / Certified copy of Bill of Lading.

- (ix) Customs attested invoice.
- (x) Copies of AR-4/ARE-1, where applicable.
- (xi) Copy of test report / Chartered Engineers Certificate / Technical opinion, as applicable.
- (xii) Original Bank Realisation Certificate.
- (xiii) For Deemed/Intermediate Export a copy of invoices or statements of invoices duly signed by the unit receiving the materials and their jurisdictional C. Excise authority certifying the item of supply, quantity, value and date of such supply.

However in case of supply of items which are non excisable or supply of excisable items to a unit producing non excisable product(s), a project authority certificate (PAC) certifying quantity, value and date of supply would be acceptable in lieu of excise certification.

- (xiv) In respect of supplies to EOU/EHTP/STP/BTP, the supplier has the additional option to furnish a copy of ARE-3/CT-3 form duly signed by the jurisdictional excise authorities/Bond Officer certifying the item of supply, its quantity, value and such date of such supply in lieu of the excise attested invoice (s) or statement of invoices as given above. Payment certificate from the project authority in the prescribed form may also be submitted. In the case of supplies to EOUs/EHTPs/STPs/BTPs, deemed exports (including Intermediate Supplies), documentary evidence from the bank substantiating the realization of proceeds from the Authorisation holder or EOUs/EHTPs/STPs/BTPs or the Project Authority, as the case may be, through the normal banking channel, shall be furnished if applicable.

- (xv) A statement of supplies giving details of supply invoices and indicating the invoice number, date, FOR value as per invoices and description of product.

A statement of imports indicating bill of entry wise item of import, quantity of import and its CIF value.

- (xvi) Any other documents that may be prescribed by the Assistant Commissioner of Customs (Incharge),

4. The receipt clerk while receiving licenses shall keep a record in the register prescribed for the purpose. The receiving clerk will verify whether the original licence and all other required documents have been correctly tendered at the time of submission. One copy of the acknowledgement as detailed in Annexure-A shall be given to the person submitting the Licenses indicating therein the Sr. No. and the Date of the entry in receipt register. The other two copies of acknowledgement will be retained in the file. The signature of the person submitting the Licence for verification with his full Name, CHA No. and Pass No. shall also be recorded in the said register.

5. The licence should be duly verified as provided in the para 4.7 of HBOP

(Vol I) including as to whether the redemption certificate have been published in the DGFT website. It shall be returned to the person from whom the licenses were received, between 3.00 pm and 5.00 pm on the day after the date on which the licenses were received for verification, as far as possible. The licence shall be delivered only to the person who had submitted the same for verification and not to any other person. The signature of the person collecting the verified licence shall be taken on the copies of acknowledgments kept in office record and also in the prescribed register.

Encl: Annexure A

**NAJIB SHAH**  
**COMMISSIONER OF CUSTOMS (EXPORT)**  
**JAWAHARLAL NEHRU CUSTOM HOUSE**  
**SHEVA**

ANNEXURE A

(To be presented in triplicate)

DFIA SECTION

JNCH, SHEVA.

DATE:-

Received DFIA Licence No.. dtd for verification which has been entered in the prescribed register at Sr. No. ./.(year). Verified licence may be collected between 3p.m. to 5 p.m. on , by the person who has submitted the same.

Clerk/TA

DFIA Section

JNCH, SHEVA.

NAME & SIGNATUES OF

THE PERSON SUBMITTING

THE DOCUMENTS

DATE:

NAME & SIGNATURES OF THE

PERSON RECEIVING THE

ORIGINAL DFIA LICENCE

DATE:

Clerk/TA

DFIA Section

JNCH, SHEVA

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**Date : 27/10/2006**

**CORRIGENDUM TO [PUBLIC NOTICE NO. 56/2006](#)**

Attention of Importers/Exporters and members of the Trade is drawn to the [Public Notice No. 56/2006](#) dt. 04.10.2006 where in the procedure for verification of Duty Free Import Authorisation (DFIA) licence were Notified. In the said Public Notice,

( I ) In para (2), clause (e) should be read as follows,

(e) Any other condition as stipulated in the customs exemption Notification issued in this regard.

( II ) In para (3), clause (xv) (a) should be read as follows,

(xv) (a) The exporter shall give declaration to the effect that the facility under Rule 18 or sub-rule (2) of Rule 19 of the Central Excise Rules, 2002 or CENVAT Credit Rules, 2004 in respect of materials imported/procured against the said Authorisation has not been availed.

**NAJIB SHAH**

**COMMISSIONER OF CUSTOMS (EXPORT)  
JAWAHARLAL NEHRU CUSTOM HOUSE**

**NHAVA SHEVA**