



**OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)**  
**JAWAHARLAL NEHRU CUSTOM HOUSE,**  
**TAL:- URAN, DIST:- RAIGAD, MAHARASHTRA:-400 707**

**F.No. S/43-359/2015-16 MTO JNCH**

**Date:03.01.2017**

**E-TENDER NOTICE**

The Commissioner of Customs (General), Jawaharlal Nehru Custom House, Nhava Sheva, Maharashtra-400 707, for and on behalf of the President of India invites e-tenders under two bid systems for hiring four (04) buses along with drivers and helpers for transportation of staff to and fro between 04 destined points in Mumbai/Kalyan/Thane and JNCH.

The requirements of vehicles are as per the schedule given below:

<b>Sr.No.</b>	<b>Route</b>	<b>No. of buses (Seating capacity)</b>	<b>Rate per Month per bus</b>
01.	Kalyan via Kalamboli, Panvel to JNCH	One Bus (35 Seater)	
02.	Thane Railway Station (E) via Airoli, Juhinagar/Ekta Vihar to JNCH	One Bus (27 Seater)	
03.	Borivali via Goregaon Link Road/Powai/ Mankhurd/Vashi to JNCH	One Bus (35 Seater)	
04.	Dadar via Lloyd Estate, Wadala, Matunga, Antop Hill, Chembur, Vashi, to JNCH	One Bus (49 Seater)	

**Eligibility Criteria: -**

- 1) The Bus service provider should be having adequate experience minimum of five (05) years in the field. He should also have a minimum turnover of Rs. **50 Lakhs** per annum in the past three years.
- 2) He should be a registered service provider having a Shop & Establishment License, Service Tax Registration & PAN.

- 3) The quotation shall be accompanied by EMD of Rs.50,000/- only in the form of Demand Draft/Pay Order( only of Nationalised Bank) drawn in favour of “RBI A/c Commissioner of Customs (General) JNCH”. Quotations without EMD will not be considered. Cooperative Bank cheque/ Demand Daft/Pay Order will **not** be accepted.
- 4) The successful bidder shall have to keep performance security deposit of 5% of annual contract value in the form of DD/ Bank guarantee of a nationalized bank, which should be valid for two years. The EMD submitted with the application shall become the part of security deposit. EMD of unsuccessful bidders will be returned as early as possible.

**Terms & Conditions:-**

- a) The charges payable shall be all inclusive, i.e. salary of driver & helper, fuel, maintenance, cleanliness, repairs, insurance, etc. and any other incidental expenses. Service tax at prevailing rates shall be payable extra. Tax as per the applicable rates shall also be deducted from the payment.
- b) On acceptance of quotation, the copy of the registration certificate of the vehicle and the particulars of drivers and helpers shall be submitted to the department.
- c) The contractor shall not employ any person who has not completed eighteen (18) years of age. The contractor shall comply with all the statutory provisions as laid down under various Labour Laws/Acts/Rules like Minimum Wages, Provident Funds, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/Acts/Rules in force from time to time. In case of violation of any statutory provisions under any stated Law or any other law applicable to the Contractor, there will not be any liability on the Department.
- d) The driver should have valid driving license without any adverse records and with clear antecedents. Driver should be conversant with the routes in and around Mumbai as well as JNCH.
- e) Driver should be readily available during working hours and should be provided with a cell phone.
- f) In case of break down, alternate arrangements have to be provided by the operator immediately.
- g) After providing satisfactory service for complete month, the Service Provider shall submit the bill. The payment will be released within a

period of **30 - 60** days from the date of submission of bill.

- h)** Interested parties should submit details of Govt., Semi-Govt., and other organizations to which they have extended similar services in the recent past as well as at present.
- i)** The bidders should provide their Service Tax Registration Certificate Number/receipts for payments of service tax for last two years, PAN Card, Shop & Establishment License. The price quoted shall be valid for the contract period without escalation.
- j)** The vehicle on offer should be new or in no case more than three year old, however, condition of old vehicle should be good.
- k)** The vehicles should be clean and tidy. The interior & exterior of the vehicles should be well maintained and cleaned properly on daily basis. In case the condition of the vehicles is found unsatisfactory after deployment, they shall be replaced immediately.
- l)** One month prior notice should be given by the service provider for termination of contract. Discontinuation of service without notice by the service provider will result in forfeiture of security deposit and non-payment of dues.
- m)** This office reserves the rights to terminate the contract as well as any particular route, if the necessity arises, without giving any notice/reasons.
- n)** This department shall not be responsible for any challan, loss, damage due to any accident of the vehicle or to any other vehicle or for the injury to the driver, helper or to any third party. The loss or damage or legal expenses on this account shall be borne by the service provider/contractor.
- o)** Work discipline should be maintained by staff of the service provider.
- p)** Failure to provide buses under any circumstances shall result in a penalty charge of Rs. 5000/- per day per bus in addition to non-payment of that particular day(s) charges.
- q)** On receipt of complaint from any of the passenger regarding misbehavior, discourtesy, unjustified wastage of time, unsatisfactory condition of the vehicle, and/or repeated delay in reaching the reporting

point, a penalty of Rs. 1000/- shall be levied on the service provider for each such violation. Repeated complaints of the driver will result in the termination of the contract along with forfeiture of deposit.

- r) No garage facility will be provided by the department.
- s) The vehicles should conform to the Pollution norms prescribed, if any, by the Transport Department of Government of Maharashtra. Operation and function of vehicles and Drivers shall be governed by Motor Vehicles Act/Motor Vehicles Rules and these shall be the responsibility of the contractor. The Department will be under no legal obligation to provide employment to any of the personnel of the contractor after expiry of agreement period and the Department recognizes no employer-employee relationship between the Department and the personnel deployed by the contractor/agency.
- t) The department will have the sole discretion to extend the period of Contract beyond one year or terminate the contract prematurely in case of unsatisfactory service.
- u) The contract will be awarded to the lowest bidder subject to the fulfillment of all the terms & conditions given in this notice and physical inspection of the vehicle intended to be deployed.
- v) The buses shall leave from starting point at 0730 hrs in the morning and at 1805 hrs in the evening from JNCH or as decided by the department.. The said service is required for minimum 22 days in a month in addition to day(s) specified by the department.

**E-tendering process:**

The tender is invited in two covers i.e. 1) Technical/Qualifying bid and 2) Financial bid. The e-tender form for technical and financial bid as prescribed in tender details and item rate BOQ(xls) respectively, duly completed in all respect shall be submitted online on [www.eprocure.gov.in](http://www.eprocure.gov.in) on or before 23.02.2017 (1800 hrs) in two separate files addressed to the Assistant Commissioner of Customs, P(G), JNCH Nhava Sheva, Tal. Uran, Dist-Raigad, Maharashtra-400 707. The Technical/Qualifying bid shall be opened by the e-tender committee on schedule date.

**Earnest Money Deposit:**

Earnest Money Deposit (EMD) in the form of demand draft/Pay order of

requisite amount of a nationalized bank only in favour of “RBI A/c Commissioner of Customs (G), JNCH, Nhava Sheva” in original should reach this office along with bid documents in sealed envelope prior to the end of the submission of the tender.

**Submission of bids:**

Bidders should submit the Technical as well as Financial bids through e-tendering portal only. Scanned copies of all relevant documents should be attached with the bid. Bids submitted by the Courier/Post/in-person shall not be accepted in this tender.

The interested bidders may submit all relevant documents duly signed and stamped, in a sealed cover super scribed on the envelopes “Tender for hiring of Buses” addressed to the Assistant Commissioner of Customs, Preventive (General), JNCH Nhava Sheva, Tal. Uran, Distt-Raigad, Maharashtra-400 707 prior to the end date of the submission of the e-tender. The parties who wish to be present at the time of the opening of the Tender may represent themselves or authorize their representatives with an authority letter. The financial bids of only those bidders shall be opened whose technical bids are qualified.

The Principal Commissioner of Customs (G), JNCH, Nhava Sheva reserves the right to accept or reject any or all tenders without assigning any reason thereof. In case of any dispute of any kind and in any respect whatsoever, the decision of the Pr. Commissioner of Customs (G), JNCH shall be final and binding.

Sd/-  
**(DINBANDHU DIWAKAR)**  
**Dy. Commissioner of Customs**  
**Preventive (Gen)/JNCH.**

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1. Notice Board/JNCH.
2. EDI....Be uploaded on official website of JNCH.