



सीमाशुल्क आयुक्त का कार्यालय)एन.एस.-जनरल(
OFFICE OF THE COMMISSIONER OF CUSTOMS, (NS-GENERAL)
मूल्यनिरूपण सेवा कार्यालय APPRAISING SERVICE OFFICE
जवाहरलाल नेहरू सीमाशुल्क भवन, न्हावाशेवा,
JAWAHAR LAL NEHRU CUSTOM HOUSE, NHAVA-SHEVA
ता .उरण, TAL-URAN, जिला रायगड/RAIGAD -400707, महाराष्ट्र MAHARASHTRA

F.NO.S/5-Gen-35/2022-ASO/JNCH

DATE:12.07.2022

STANDING ORDER No. 07/2022

Sub: Policy for Transfer/Rotation in the grade of Appraisers and Inspectors (Examiners) at Nhava Sheva Customs Zone II –reg.

1. Introduction: -

Appraisers (Group-B Executive Gazetted) and Inspectors (Examiners) (Group-B Non-Gazetted) are the cutting-edge level cadres. Their transfer / rotation is presently governed by S.O. No. 15/2019 dated 03.07.2019 & S.O. No. 16/2019 dated 30.07.2019 as amended from time to time.

2. Need for revision in the existing transfer and posting policy: -

2.1 Post issuance of Annual General Transfer Order 2021 issued by P&E Section, New Customs House, Zone - I in the grade of Appraisers and Examiners, there has been a considerable change in the working strength vis-à-vis sanctioned strength in the grade of Appraisers and Examiners posted in Zone – II.

2.2 In the present scenario, the working strength in the grade of Appraisers posted in Mumbai Customs Zone – II is almost 100 % vis-à-vis the sanctioned strength, however, the working strength of Examiners has been reduced drastically (presently 33.5% of sanctioned strength) owing to large number of promotions from Examiners to Appraisers in June 2021.

2.3 Further, Faceless Assessment-& Turant Suvidha Kendra have been introduced in JNCH, vide PN No. 117/2020 dated 12.09.2020 & PN No. 82/2020 dated 14.07.2020 respectively for achieving the key objectives of Turant Customs like prompt and timely assessment of Bills of Entry and clearance of imported consignments so as to facilitate the trade and to reduce the handling cost and dwell time.

2.4 Therefore, to accommodate the above mentioned changes in the working and administration of JNCH, a need has been felt to review the existing transfer and posting policy of the officers and allocation of sanctioned and working strength in the grade of Appraisers and Examiners posted in Zone II.

3. Re-arrangement of posting clusters and allocation of sanctioned strength:-

3.1 As per Standing Order No. 15/2019 dated 03.07.2019, all charges/assignments at JNCH have been divided into three Clusters: Cluster A, Cluster B and Cluster C. The Appraisers and Examiners posted in Zone II are posted in all the three clusters for one year each, in so far as practicable; however, the one year tenure of Cluster C has further been divided into two tenures of 6 months each in sub-clusters C1 and C2.

3.2 For Appraisers, Cluster A covers Assessment Groups, Arshiya SEZ and the 3 intelligence postings i.e. SIIB (I), SIIB (X) & CIU which are for a tenure of 1 year. Therefore, officers posted in assessment groups do not get exposure of working in intelligence & investigation units and vice versa.

3.3 Further, at present as per Standing Order No. 16/2019 dated 30.07.2019 regarding

sanctioned strength and allocating working strength of officers in Zone II, there is no sanctioned strength in the grade of Appraisers for Export Examination & Parking Plaza. Also, there is no sanctioned strength for Examiners in Parking Plaza & CCSP Cell.

3.4 Accordingly, in order to address these issues, a committee of three Commissioners of Customs of JNCH, Zone-II was constituted by the competent authority and on the basis of recommendations of the committee, the allocation of different charges of Zone II in the three clusters is revised for the purpose of transfer/posting in different grades {Annexure A for Appraisers and Annexure B for Examiners (EO)} and the allocation of sanctioned strength of Appraisers and Examiners posted in Zone – II is revised as per Annexure C. Inputs from various staff associations have also been taken while deciding on clusters & sanctioned strength of officers.

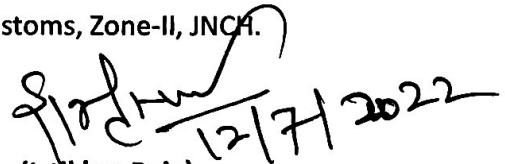
4 Following further guidelines are hereby laid down for the placement committee:-

- 4.1 An officer shall be posted to any of charges in a cluster for a minimum tenure of one year, after that he/she shall be rotated to another cluster posting and thereafter to the remaining cluster. In other words, three-year tenure at JNCH shall be divided into three equal parts of one year in each cluster.
- 4.2 For example, officer initially posted in cluster B shall be rotated after one year to cluster A or C and after serving for one year in cluster A or C he shall be posted to cluster C or A (the remaining cluster) for the balance third year.
- 4.3 Cluster C in respect of Appraisers is divided into two sub-clusters i.e. C1 (Import Docks NS-I, NS-III, NS-V) & C2 (Export Docks, Parking Plaza & DPD/RMSFC) and an Appraiser posted in Cluster C shall undergo two tenures of 6 months in each sub-cluster C1 and C2.
- 4.4 Cluster C in respect of Examiners is divided into two sub-clusters i.e. C1 (Import Docks NS-I, NS-III, NS-V & Parking Plaza) & C2 (Export Docks) and an Examiner posted in Cluster C shall undergo two tenures of 6 months in each sub-cluster C1 and C2
- 4.5 Further, if an officer who is posted in any non-sensitive posting, remains absent or proceeds on any type of leave for a period of more than one month, without any appropriate reason, then the concerned officer shall continue to be posted in the same cluster till the expiry of prescribed tenure in that cluster.

5 Transitional provisions:-

This policy takes effect from the date of its issuance and all matters connected with transfer and postings in the jurisdiction of JNCH shall be governed by it. This covers those officers also who are presently working in JNCH and who are hitherto been governed by earlier SOs. All other provisions & guidelines provided in previous Standing Order No. 15/2019 dated 03.07.2019 and Standing Order No. 16/2019 dated 30.07.2019 which has not been covered/modified in the present order will continue to remain unchanged.

This issues with the approval of Chief Commissioner of Customs, Zone-II, JNCH.


(Istikhar Baig)

Commissioner of Customs (General)
JNCH, Mumbai Zone-II.

Encl: - As above

Copy to:

1. The Principal Chief/Chief Commissioner of Customs, Mumbai Zone-I, II & III.
2. All Principal Commissioner/Commissioner of Customs, Mumbai Zone-I, II & III.
3. All Addl./Joint Commissioner of Customs, JNCH, Mumbai Zone-II.
4. The Asstt./Dy. Commissioner of Customs, EDI, JNCH, Mumbai Zone-II for uploading.
5. Notice Board.
6. Office Copy.

| ANNEXURE-A FOR APPRAISERS | | |
|---------------------------|---|-----------------------------|
| CLUSTER A | CLUSTER B | CLUSTER C |
| Gr. I & IA | CCO | C1 |
| Gr. II (A-F) | Commr. (Appeal) | Import Docks (NS-I) |
| Gr. IIG | Audit | Import Docks (NS-III) |
| Gr. II (H-K) | EP Schemes Management & Monitoring Cell | Import Docks (NS-V) |
| Gr. III | CRAC | C 2 |
| Gr. IV | CAC | Export Docks |
| Gr. V | Disposal | DPD/RMS facilitation Centre |
| Gr. VA | CRRC | Parking Plaza |
| Gr. VB | CCSP CELL | |
| Gr. VI | Vigilance | |
| Arshiya SEZ | CSD | |
| CEAC | TSK | |
| | CIU | |
| | SIIB (X) | |
| | SIIB (Imp) | |
| | LARM | |
| | Drawback | |
| | CRC | |
| | ASO | |
| | AM (Import) | |
| | AM (Export) | |
| | CLC | |
| | CVC | |
| | DBK Recovery Cell | |
| | EDI | |
| | AEO Cell | |

* Sensitive Charges in
bold

[Handwritten Signature]
12/7/2022

ANNEXURE-B FOR EXPORT AMINERS

| CLUSTER A | CLUSTER B | CLUSTER C |
|--------------|---|----------------------------|
| Gr. I & IA | CCO | C 1 |
| Gr.II (A-F) | Commr. (Appeal) | Import Docks NS-I |
| Gr. IIG | Disposal | Import Docks NS-III |
| Gr. II (H-K) | ASO | Import Docks NS-V |
| Gr. III | P & E | Parking Plaza |
| Gr. IV | EDI | |
| Gr. V | AM (Import) | C 2 |
| Gr. VA | AM(Export) | Export Docks |
| Gr. VB | CLC | |
| Gr. VI | CRAC | |
| CEAC | CVC | |
| Drawback | CAC | |
| SAD Refund | DBK Recovery Cell | |
| CRC | DYCC | |
| CIU | CRRC | |
| SIIB (X) | APAR/IPR Cell | |
| SIIB (Imp) | MSO/Group C Estt. | |
| Vigilance | Audit Commissionerate | |
| | AEO Cell | |
| | DPD | |
| | DPD/RMS facilitation Centre | |
| | EP Schemes Management & Monitoring Cell | |
| | CCSP Cell | |

* Sensitive Charges in bold

Signature
12/7/2022

ANNEXURE-C (Sanctioned Strength)

F. NO S/22-GEN-35/2022 ASO JNCH

S.O. NOC/2022

| Sr. No. | NS | Section/Group/Docks | No. of Appraisers | No. of Examiners |
|--|----------|--|---------------------|---------------------|
| | | | Sanctioned Strength | Sanctioned Strength |
| 1 | | CCO, Taxpayer Service Centre | 4 | 10 |
| 2 | | Commissioner (Appeals) | 2 | 2 |
| 3 | NS - GEN | Arshiya FTWZ | 2 | 0 |
| | | CIU, Customs Broker Management Cell | 6 | 12 |
| | | Disposal | 3 | 6 |
| | | Vigilance | 3 | 6 |
| | | P & E, RTI (General and Service Establishment matters) | 0 | 5 |
| | | ASO | 1 | 3 |
| | | APAR/ IPR Cell | 0 | 1 |
| | | Import Noting | 0 | 0 |
| | | Boarding Office | 0 | 0 |
| | | BBG Cell, Bank Guarantee Module Unit | 0 | 0 |
| | | CCSP Cell (CFS Management) | 1 | 3 |
| | | CHS/MTO | 0 | 0 |
| | | Container Cell | 0 | 0 |
| | | Floating | 0 | 0 |
| | | Gate Duty | 0 | 0 |
| | | FSP | 0 | 0 |
| | | MCD | 0 | 0 |
| | | MSO/Group C Estt. | 0 | 1 |
| | | ONGC | 0 | 0 |
| | | PSO | 0 | 0 |
| P(G)-Tech | 0 | 0 | | |
| Control Room, Reception PRO (Visitor Entry Management) | 0 | 0 | | |
| 4 | NS - I | Appraising Main (Imp), RTI (I), Sevottam | 3 | 5 |
| | | Import Bond, Oil Bond | 0 | 0 |
| | | UB Centre | 0 | 0 |
| | | EDI | 2 | 5 |
| | | EDI H/W | 0 | 0 |
| | | Group I/IA | 6 | 3 |
| | | Group II A-B | 5 | 2 |
| | | Group II C-F | 4 | 2 |
| | | Group II G | 5 | 3 |
| | | Group II H-K | 6 | 2 |
| | | Import Docks | 9 | 20 |
| | | CRRC (Recovery) | 1 | 8 |
| 5 | NS - II | Appraising Main (Exp), RTI (X) | 2 | 5 |


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| | | | | |
|--------------|----------|---|------------|------------|
| | | Drawback | 2 | 5 |
| | | DBK Verification Cell | 0 | 0 |
| | | DBK Recovery Cell (DRC) | 1 | 2 |
| | | EP Schemes Management and Monitoring Cell | 2 | 21 |
| | | SIIB (X) | 4 | 27 |
| | | CEAC | 4 | 7 |
| | | IGST Refund Cell | 0 | 0 |
| | | RA/TRA/License Section | 0 | 0 |
| | | Export Docks | 14 | 64 |
| | | Export Stuffing (GDL, Punjab, JWR) | 0 | 0 |
| | | EGM Cell | 0 | 0 |
| | | Parking Plaza | 8 | 7 |
| 6 | NS - III | CRC (Refund) | 2 | 10 |
| | | DPD Cell | 2 | 1 |
| | | AEO Cell | 2 | 3 |
| | | DPD/RMS Facilitation Center | 9 | 1 |
| | | Group III | 6 | 3 |
| | | Group IV | 5 | 4 |
| | | Import Docks | 13 | 20 |
| | | SAD | 0 | 4 |
| | | CSD | 0 | 0 |
| | | TSK | 1 | 1 |
| 7 | NS - IV | Audit | 12 | 28 |
| | | Inspection cell/ Audit | 0 | 0 |
| 8 | NS - V | DYCC | 0 | 2 |
| | | Sample Collection Cell | 0 | 0 |
| | | CAC | 7 | 14 |
| | | Centralized Valuation Cell | 1 | 4 |
| | | CLC | 3 | 3 |
| | | Group V | 8 | 3 |
| | | Group VA | 6 | 2 |
| | | Group VB | 5 | 2 |
| | | Group VI | 2 | 5 |
| | | Import Docks | 14 | 20 |
| | | Review (Export) | 4 | 9 |
| | | Review (Import) | | |
| | | SIIB (I) | 6 | 26 |
| | | LARM | 2 | 0 |
| TOTAL | | | 210 | 402 |

9/12/20
 12/17/2022