F. No. S/V-Misc-111/2016 CSD/JNCH                    Date: 30.03.2021

**STANDING ORDER NO. 07 / 2021**

**Subject: Commissioning and commencement of operation of Mobile X-Ray Container Scanner (MXCS) at JNPCT Terminal; Procedure to be followed for containers selected for scanning at MXCS (Scan Mode - M1) - reg.**

Attention of all the officers and staff of JNCH is invited to the Public Notice No. 31 / 2021 dtd. 30.03.2021 wherein the procedure to be followed for containers selected for scanning at Mobile X-Ray Container Scanner (hereinafter referred as MXCS), has been explained in detail.

2. Further, the following Standard operating procedure (SOP) (for scanning of containers selected for scanning at MXCS) shall be required to be followed scrupulously by the officers posted at MXCS.

3. **On receipt of container selected for scanning at MXCS:**

i. It shall be the responsibility of the Traffic Marshals to position / place / orient the containers in a proper line as per the sequence of checked-in containers and stop queue jumping (if any). Till the time the Traffic Marshals are posted, Hawaldar / Sepoy will perform these functions.

ii. Once the container reaches the scanning area / precinct of MXCS, the Hawaldar / Sepoy / Traffic Marshals posted at MXCS shall physically verify the container number / Seal number and "Scan Mode" printed on the EIR / pick-up ticket with the number on the container and seal affixed on the container. If the same are found to be correct, the container shall be allowed in for positioning the containers for scanning in the designated area after detailed instructions to the driver such as-

    a. The weighment of the container shall be done before positioning;

    b. Container is to be parked & aligned at the designated place for scanning;

    c. The driver need to alight from the vehicle before scanning and shall go out of the radiation zone and go to the safe room (driver's room) while the scanning operation goes on;

    d. After scanning the driver need to move the vehicle from the scanning area to the trailer holding area;

    e. Then, the driver has to come to Check-in/out cabin to get the endorsement of the result of the scanning on the EIR / Pick-up ticket.

iii. In case, any discrepancy is found while physically verifying the container number / Seal number or "Scan Mode" printed on the EIR / pick-up ticket with the number on the container and seal affixed on the container, the same shall be reported to the officer posted at Check-in/out cabin. He shall then report the same to the Deputy / Assistant Commissioner of Customs, CSD immediately for further necessary action.

# A. PRE-SCANNING

➢ Switching on the Daisy Check-In Station.
➢ After power ON the Check-In system, following Login Screen appears.
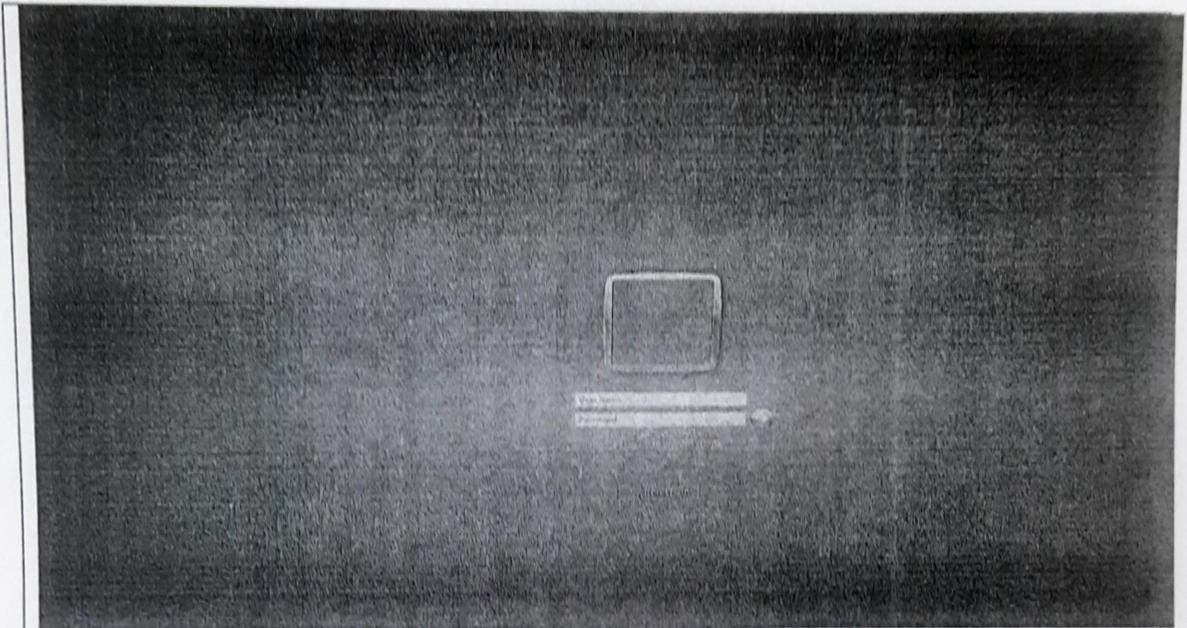


➢ Enter the User Name and Password, click LOGIN to validate the session opening. Following screen will appears.

➢ Check-in officer will enter the container number and click search button. Then the details pertaining to that container number generated with Truck Id from the IGM data available in DaiSy Application of Smith Systems, will appear as shown below.
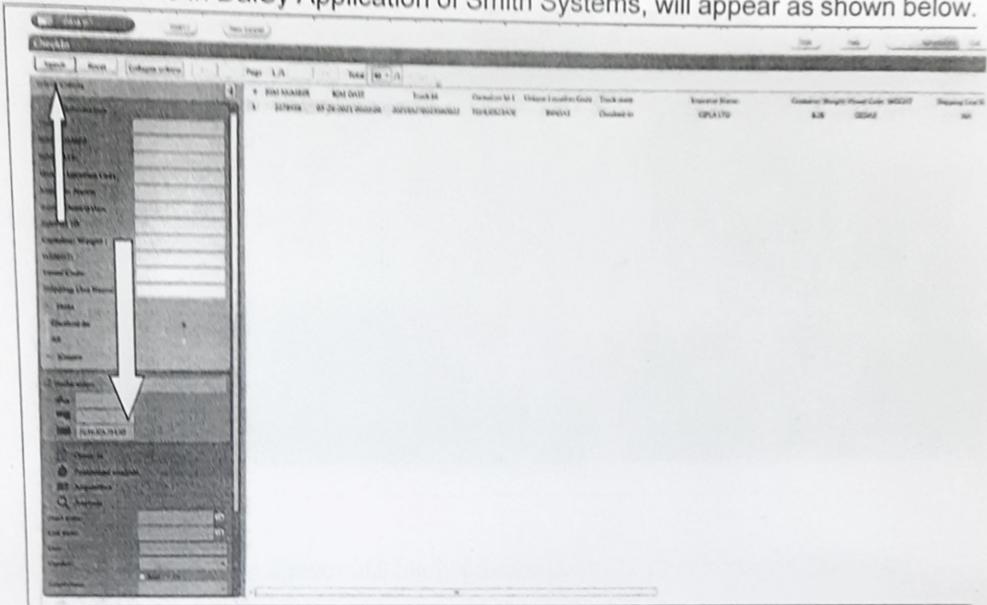


➢ When data will be double clicked, the next screen will appear as shown below. Enter the weight and available details in right side "**information column**".
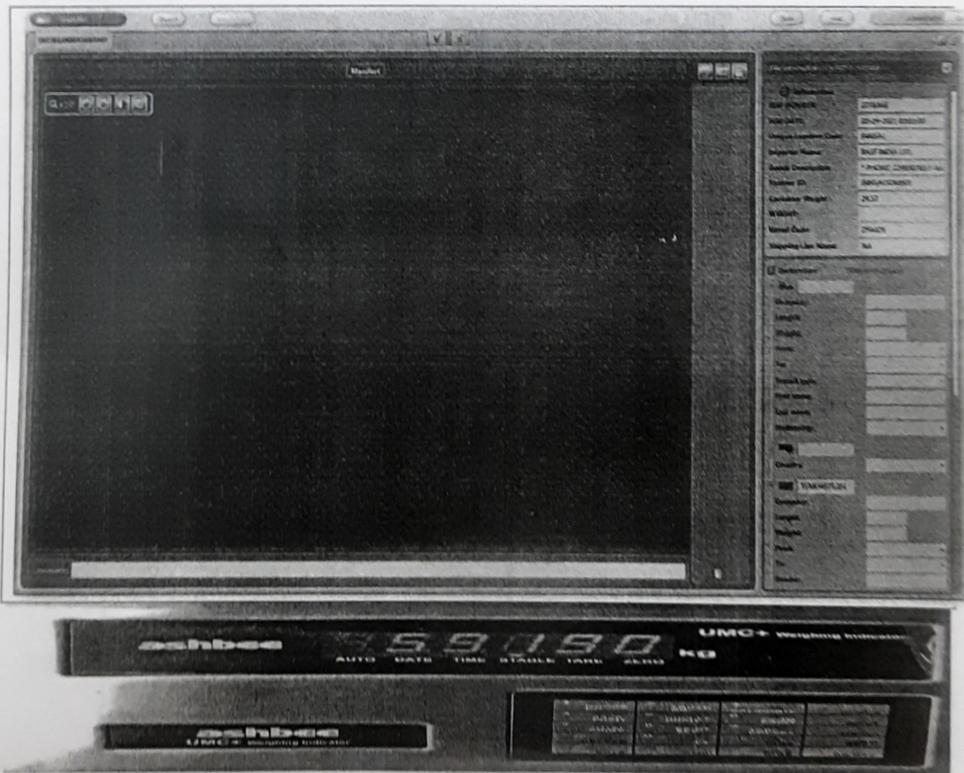


**WEIGHT INDICATOR SCREEN** ⬆

** The weightment of the container will be carried out on Weigh Bridge installed near check in gate. Weighment of container will be displayed on the weight indicator screen,

➤ The "Check-in gate officer" shall scan the EIR / Pick-up ticket which will be automatically attached in Daisy application system.
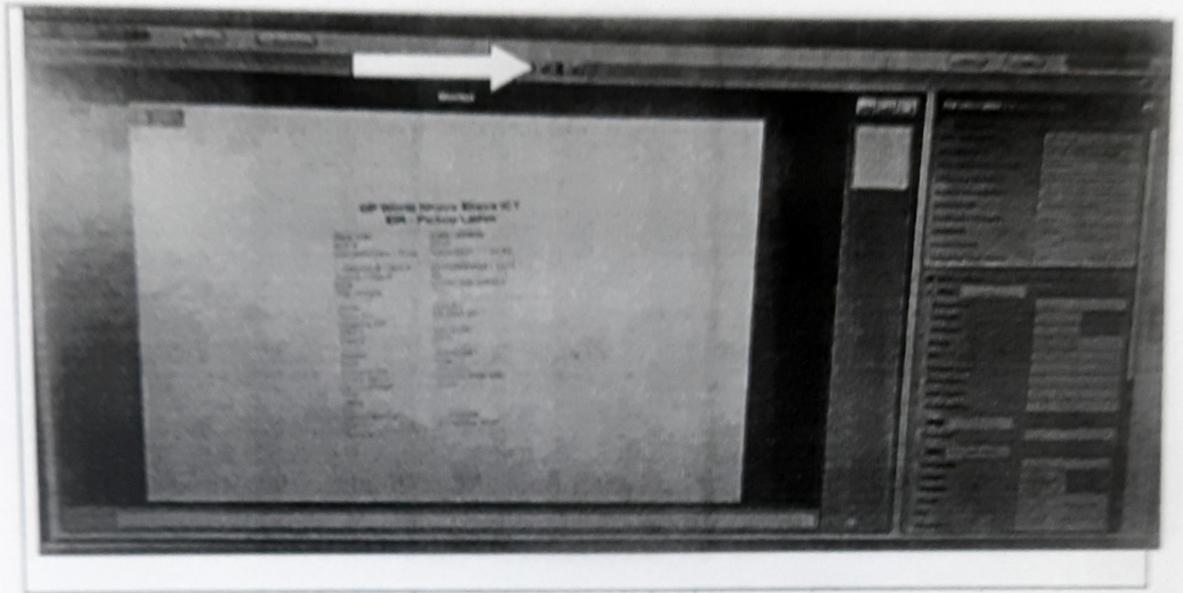


➤ The Check-in gate Officer will allow the container to check-in by clicking ✔ Option.
➤ Then a message box will pop up as **"Do you confirm your modification".(Yes and No.)**
➤ After by clicking "Yes" on screen, container shall finally be allowed from check-in for scanning.
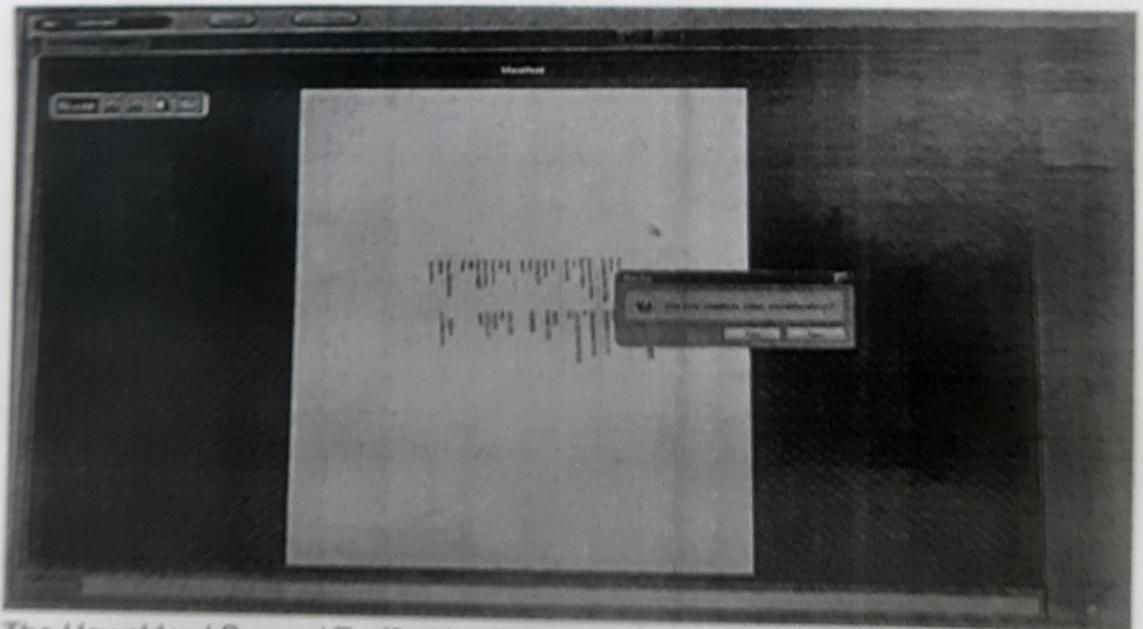


➤ The Hawaldar / Sepoy / Traffic Marshals posted / deployed at Weigh Bridge shall instruct the truck drivers to queue up the containers in proper sequence as instructed by check-in gate officer.

# B. SCANNING

## (1) OPERATIONAL PROCEDURE

➤ The driver shall place / position the container vehicle in queue / row and alight from the vehicle.
➤ The drivers shall stand away from the scanning area or wait in Driver's room while scanning process is on.

### (a) Login to Control Monitoring Work station (CMW Module).

➤ The Operator shall sit in the MXCS cabin to scan the containers aligned in a row, for this he will login to the CMW work station of Smith Systems by entering his credentials ( i.e. user name and password) in below screen.
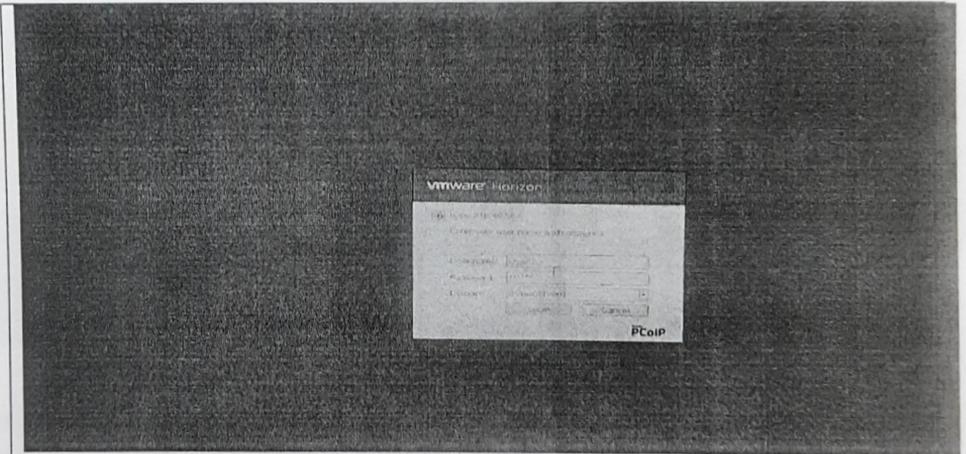


➤ After Login CMW module following home screen will appears.
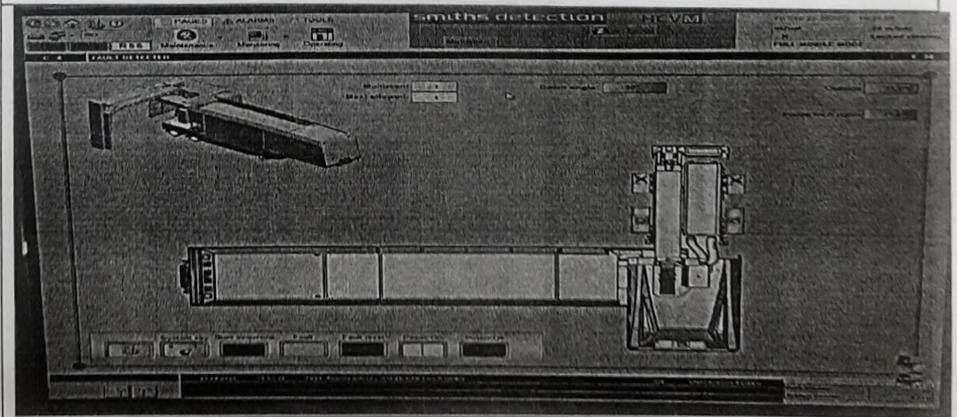


### (b) Login to Database Work Station (DBW Module)

➤ After login CMW right side corner have one more option to login DBW module.
➤ Enter Login ID and password in below DBW module screen.
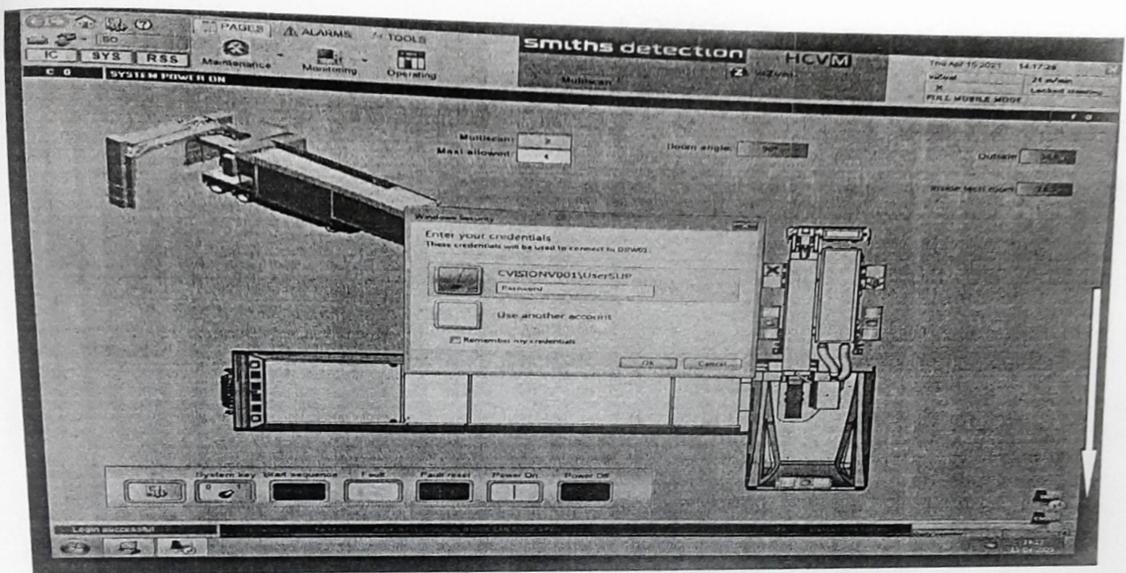
➤ Then after entering OK button, following screen will appear.
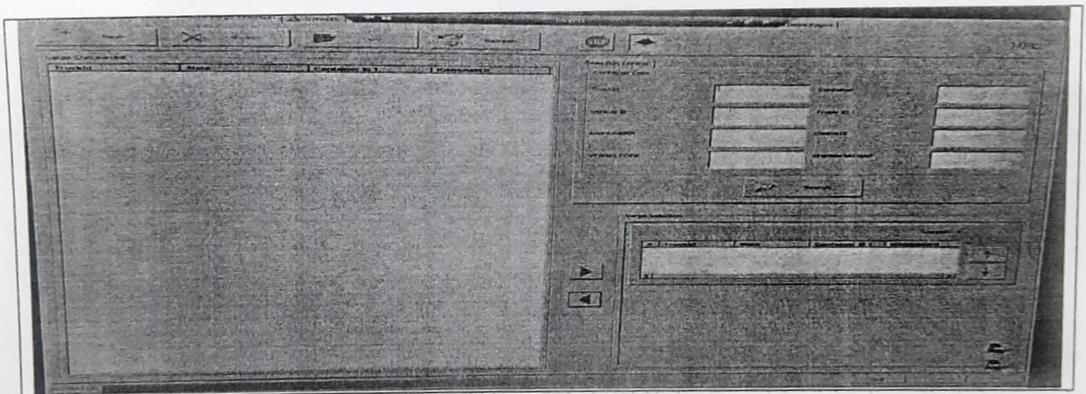


➤ Type container number (which is to be scanned) in the box "container" as shown below.
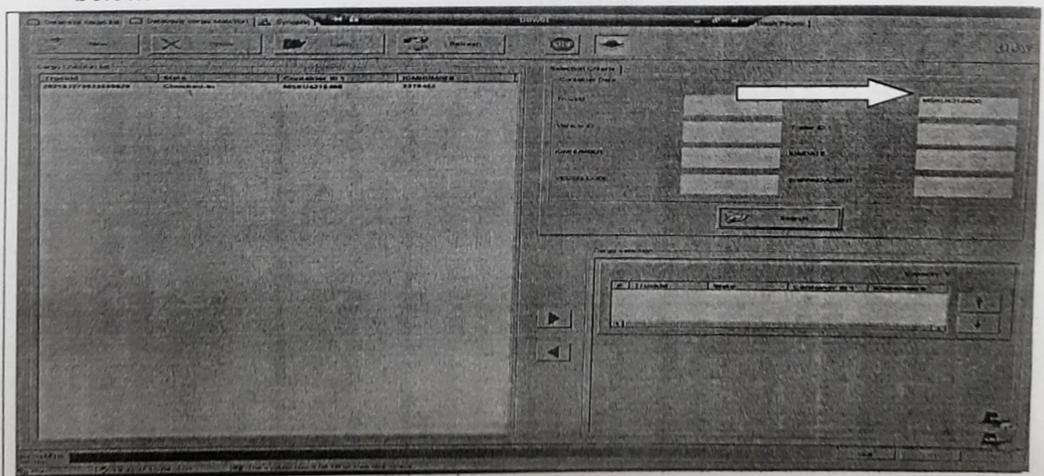


➤ Then by clicking search button, container details will appear at the left hand side in the "**check-in list**" as shown above.

➤ Further by clicking on the Truck Id appearing at the left hand side, the details of the container to be scanned, will come at the right hand side box seen as **"Cargo Selection"** as below.
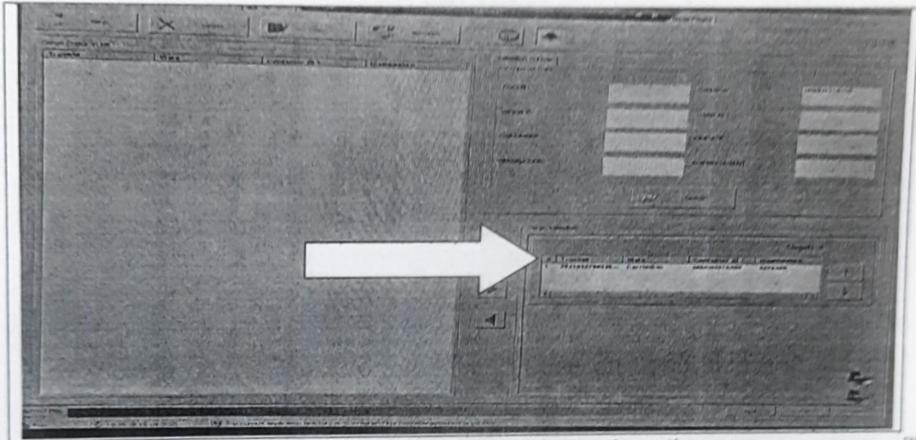


➤ If more than one container is to be scanned together, the same process will be followed. Then the screen will be seen as below.
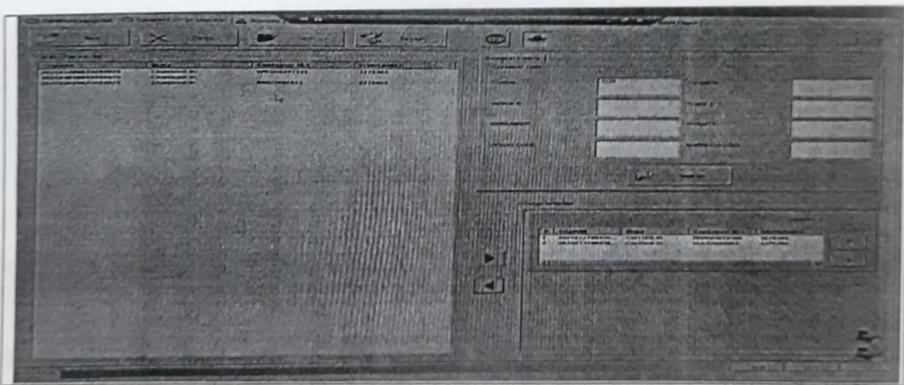


➤ And before scanning, no. of containers to be scanned, shall be entered in **"Multiscan"** option as shown below on CMW page.

➤ It will be ensured by the operator that the sequence of the container number and their respective scanning/image analysis is reconciled/matched correctly.
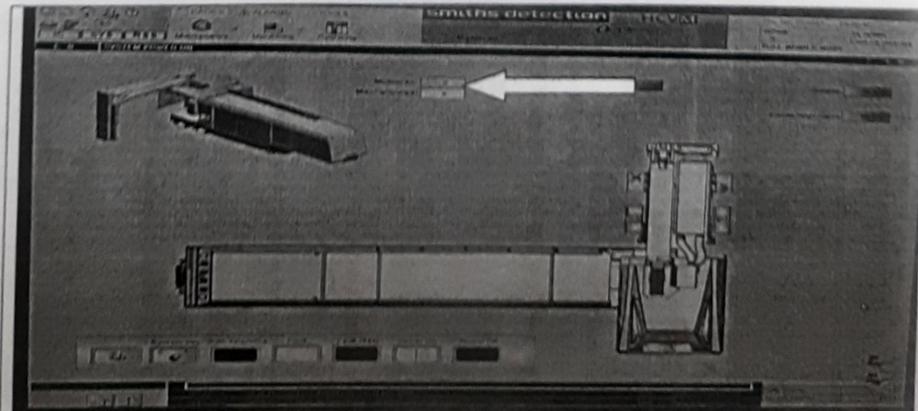


➤ Operator shall scan the containers aligned in a row by following the prescribed procedure.

## (2) IMAGE ANALYSIS

➤ Once scanning is completed image will be available for analysis on Daisy Analysis workstation (DAW ).
➤ Image will be available along with file information (i.e. IGM details) as below.
➤ Analysis officers have three options as below.

  ❖ Click option ✔ for **CLEAN IMAGE** as shown below (in GREEN colour)
  ❖ Click option ✖ for **SUSPECT IMAGE** as shown below (in RED colour)
  ❖ Click option ⇨ to **ROLL BACK** as shown below (in BLACK colour)
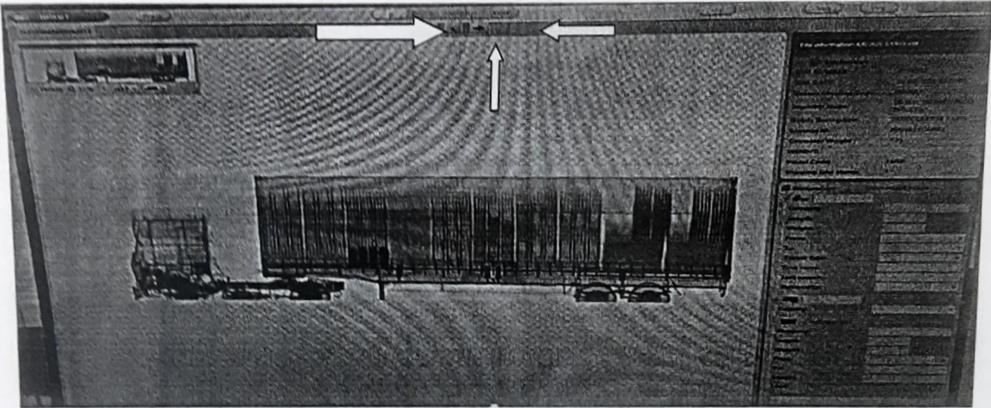


➤ If Image is not proper or incomplete or blur the operator may choose the option of ⇨ ROLL BACK and re-scan the container as per procedure of scanning.

➤ On the basis of the details in file information like weight, Importer Name, Description of cargo etc., the Image Analyst is required to interpret / analyse / Process the details (Images as well as other details like weight etc.) using various tools provided in the Smith System and also comply with Container Selection Module (CSM) instructions.

➤ Image Analyst has to take decision based upon the image seen to enter suitable comments, select suitable options and record his decision **(CLEAN/SUSPICIOUS).**

➤ If the image is concluded as **"CLEAN"** by the Image Analyst, he/she will click option i.e. ✔ as shown (in green colour).

➤ If the image is concluded as **"SUSPICIOUS"** by the Image Analyst, he/she will click option i.e. ✖ as shown ( in red colour).

➤ Once image marked as SUSPICIOUS verdict shall be automatically conveyed to the Supervisory officer for rechecking on **RE-CHECK** station.

➤ If Supervisory officer mark it as **CLEAN** or **"SUSPICIOUS"** in review analysis by clicking options available it will be automatically conveyed to all concerned including officer at the check-out cabin and seen as "**rechecked Non Suspect**" or "**rechecked Suspect**" in the "**Truck State column**" in Check-Out Screen.

# C. POST-SCANING

### (a) If Image is marked as NON-SUSPECT

➤ On completion of scanning procedure, the officer posted at Check-out cabin of the MXCS Facility will endorse the following comments on the EIR / pick-up ticket as the case may be.

➤ If the image of the scanned container is found as **"Not Suspect / rechecked not suspect" (in green colour)** at the "Truck State column" in check-out Screen.
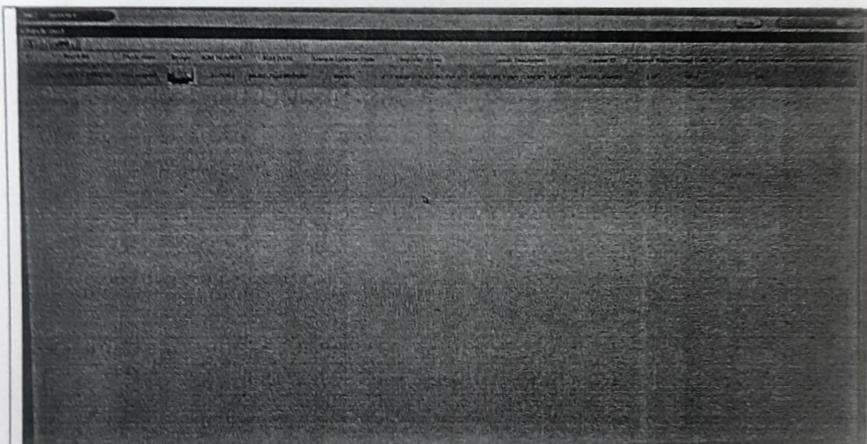


➤ Then the **"SCANNED CLEAN"** stamp in **Blue Ink** shall be affixed on the EIR / pick-up ticket with signature and stamp of the officer concerned with his name and designation.

### (b) If Image is marked as SUSPECT

➤ If the image of the scanned container is found as **"Suspect"** in the **"Truck State column"** In **(RED colour)** in check-out System. As below.
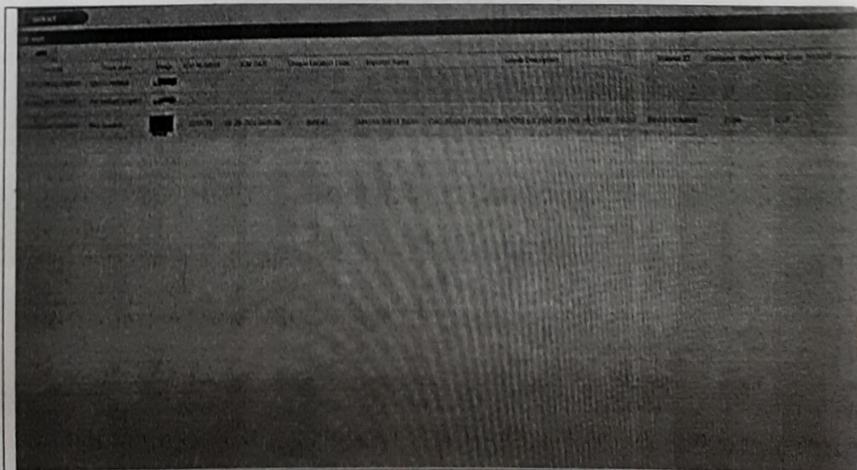
➤ Then the **"SCANNED SUSPICIOUS"** stamp in **Red Ink** shall be affixed on the EIR / pick-up ticket with signature and stamp of the officer concerned with his name and designation.

( c)   **Authorizing the EXIT of inspected vehicle.**

   ➤ **The DaiSy Check-Out station is used to authorize or not the exit of container vehicles from the inspection site.**

   ➤ Switching on the Daisy Check-out Station.

   ➤ After power ON the Check-Out system, following Login Screen appears.
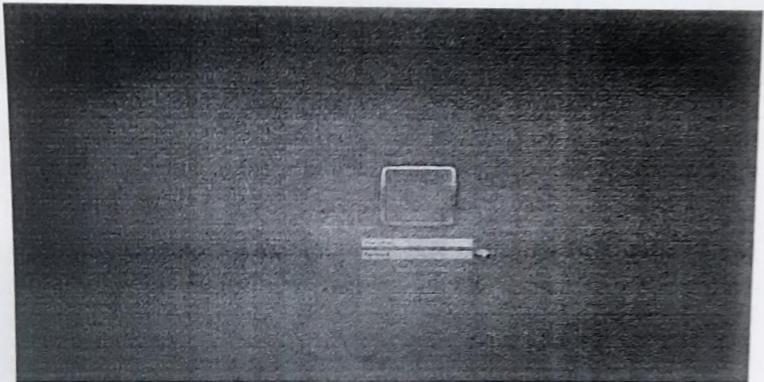


   ➤ Enter the User Name and Password.

   ➤ Click on **LOGIN** to validate the session opening.

   ➤ The following "Check-out' screen will appears.
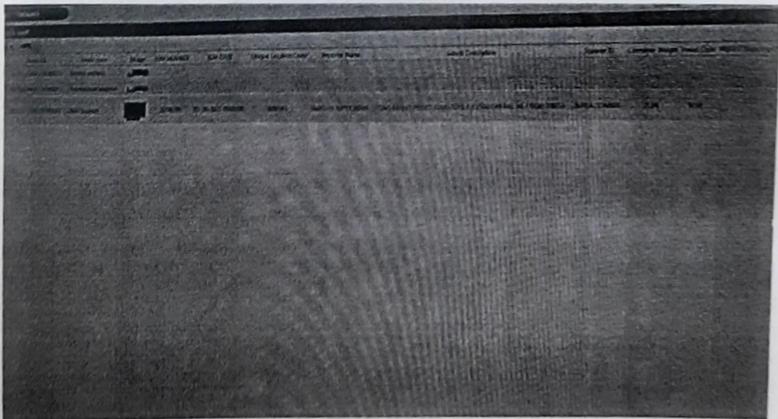
➤ Double click the inspected container whose status is 'Suspect', 'Not Suspect' or 'rechecked not suspect'.



➤
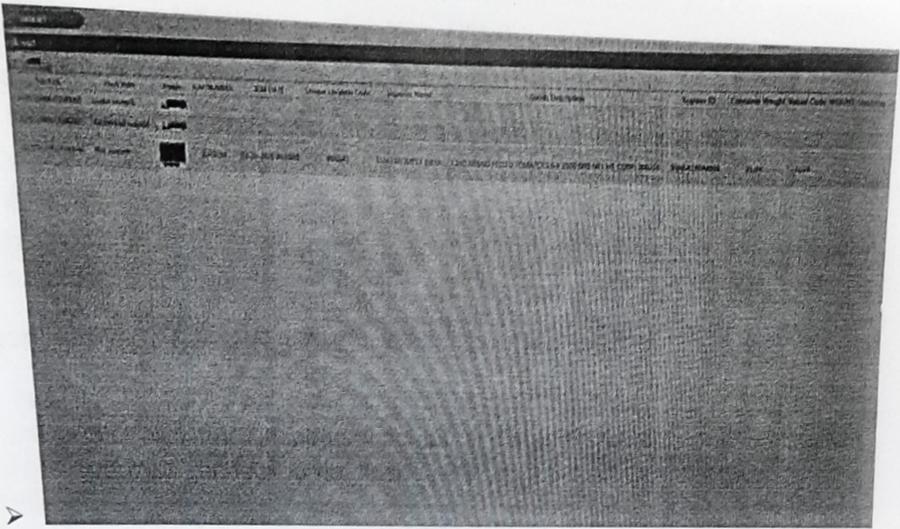
➤ Click on 'Check-out' or Double click on selected container, the following confirmation window will appears.(i.e.Do you confirm the check-out of this cargo?)
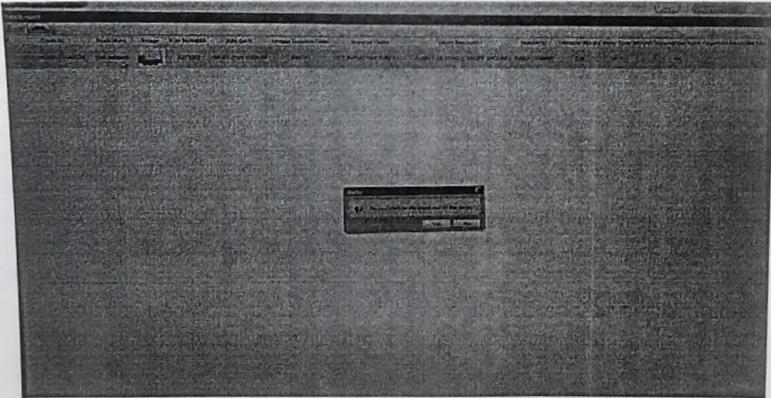


➤ Confirm the exit of the container vehicle from the ;Check-Out screen" by clicking "Yes"

➤ The container vehicle which is authorized to exit the inspection site automatically disappears from the display list.

➤ The scanned image and verdict of the scanning (Not Suspect / Rechecked suspect/ Rechecked Not Suspect) will be auto transmitted to the ICES System from the Smith System at MXCS.

4.    **Action required after completion of scanning procedure at MXCS:**

The containers shall move to the respective CFS / Terminals as decided by the Terminals / CFS / Importer / Custom Broker / Shipping lines. The Custodian of the said CFSs shall ensure that all such containers which are selected for scanning at MXCS must have the endorsement **"SCANNED"** on the EIR / pick-up ticket with signature and stamp of the officer concerned with his name and designation.

5. **Where the containers are selected for scanning, but could not be scanned, due to non-functioning of MXCS:**

Containers selected for scanning at MXCS shall mandatorily be scanned at MXCS except when MXCS is not in operation due to any technical reasons / periodic Maintenance or any other reason. In such cases **"NOT SCANNED AT MXCS"** stamp is required to be endorsed on EIR / pickup ticket and containers should be brought to DTCS for scanning, by the Importer / CB in the case of DPD-DPD containers and CFS / Shipping lines in the case of DPD-CFS and Non DPD.

6. **Non-generation of Scanning List:**

i. In the case of DPD-CFS and Non DPD containers, after completion of 08 hrs of entry inwards, if the scanning list remains to be generated, the CFS shall be allowed to move the containers to the respective CFS to avoid congestion inside the Port. In the case of DPD-DPD the containers continue to be inside the terminals as allowed by the terminals as per the existing procedure.

ii. If the scanning list is generated after the movement of the containers to the respective CFS within 24 hrs, the container selected for scanning shall be diverted to DTCS for scanning.

iii. In case of non-generation of scanning list even after 24 hrs, all the containers except the container originated /coming from Pakistan and container of HMS shall be allowed to be examined / cleared by the Docks staff as per rules and containers from Pakistan and containers of HMS shall be scanned at the DTCS and thereafter cleared as para no. 6 of PN 15/2013 dated 07.05.2013.

7. If a container is not selected in the first scanning list for a particular IGM, but gets selected after reaching the concerned CFS on the basis of any amendment subsequently filed for that particular IGM, then such container shall be brought for scanning to the DTCS with seal intact prior to giving Out of Charge. Alternative, Deputy/Assistant Commissioner of Customs, CFS (Import) may grant NOC from scanning but shall order for necessary examination at the respective CFS.

8. Based on the IGM filed by the shipping lines, NCTC (earlier RMCC) will select containers for scanning. The scanning list of the containers will travel electronically to the Preventive Officer at the Container Scanning Division. The scan images of these containers and the remarks/verdict of the scanning officer will be recorded in the scanning machine and will be transmitted to ICEGATE. The images will get stored in the eSanchit. The remarks will also specify whether the container is suspicious or not and the specific quadrants that the Docks officer may like to check during examination.

9. An IGM enquiry view has been given in ICES in ACL, ACS, INS and SUP roles where the details of the scan verdict will be available along with the scanned images for the officer to see. Once the IGM gets linked with the Bill of Entry, these details will also be available in the View BE option. The images can be seen in the Supporting documents tab where other documents uploaded in eSanchit are available, while the scanning verdict/remarks will be available in the Container tab. The examination officers can make use of these and conduct a more targeted examination accordingly.

10.    The OOC officers at RMS FC/Docks has option to view the image of scanned container by following method:

(a)    by login 'View BE'

OR

(b)    by login "View IGM Container Scanned".

11.    If the scan image to be seen by login "View BE" module, following procedure may be followed by OOC officer:

➤ Click on **"View BE"** Module as available in the role of "SUP"
➤ On opening of "View BE module", details of container number and details with regard to container selected for scanning or otherwise (Yes or No) can be seen.
➤ If 'N' is seen against the container number, it will indicate that container is not selected for scanning. In this case, existing laid down procedure shall be scrupulously followed.
➤ If 'Y' is seen. It means container is selected for scanning either at DTCS or MXCS.
➤ To view image, **"View"** option may be clicked, wherein list of Supporting documents is available on e-Sanchit.
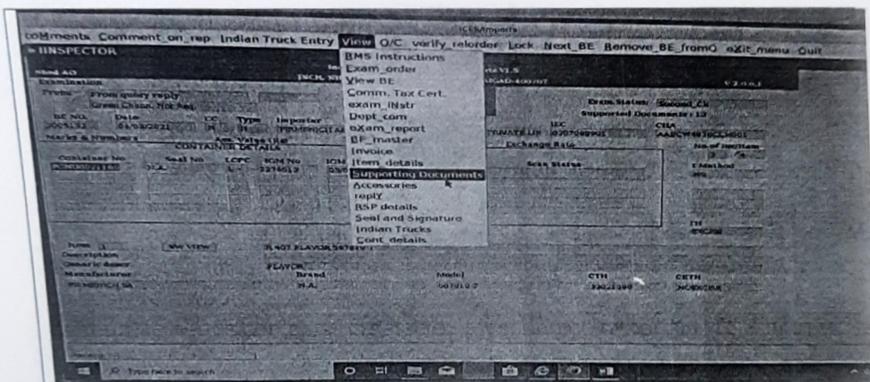


➤ Details with regard to list of documents uploaded can be seen on click of Supporting Documents icon/folder.

➤ Wherein the Description column, two rows of CSM Image will be seen.

➤ On clicking first row of 'CSM Image", the image of the scanned container will be seen as below



➤ On clicking second row of 'CSM Image' the verdict of the scanned image and other details like Name of the Importer, Description of the goods, weight etc. can be seen as below:



➤ If Verdict Remark is seen as "Not Suspect" which means the image of the scanned container is "clean".
➤ Then the OOC can be given as per existing laid down procedure.
➤ If the Verdict Remark is seen as "Suspect".
➤ Then OOC can be given only at CFS and described procedure as below should be meticulously followed.

    (1) All such BEs marked as "Suspect" or marked as "Scanned suspicious" on the EIR/pick-up ticket shall be marked to examination.

    (2) These BEs shall be given OOC only after 100% examination under the supervision of DC/AC as per the existing procedure.

    (3) If there are more than one container in a BE and misdeclaration if any found on examination, then all the containers of the same BE shall be examined as per the existing procedure.

12.   If the scan image to be seen through "View IGM container Scanned" module, following procedure may be followed:

- Click on "View IGM container Scanned" option as available in the role of "SUP".
- Enter IGM No. in column of "IGM ROTATION NUMBER".
- The list of all the container scanned of that IGM will reflect on the same screen.
- Then on clicking on the Container number, two rows will be generated.
- On clicking on "VIEW IMAGE" of first row, the image of the Scanned container can be seen.
- On clicking on second row of 'VIEW IMAGE', the verdict of the scan image and other details like Name of the Importer, Description of the goods, weight etc. can be seen.

13. If no image of the scanned container linked either in 'View BE'(e-Sanchit) or in 'View IGM Container Scanned', then based on the verdict of scan image ascertained from EIR/Pick-up ticket, the OOC shall be given as per the existing prescribed procedure.

14. The procedure described in this Standing Order is implemented with immediate effect.

15. In case of any difficulties faced in implementing the SOP prescribed in this Standing Order, the specific issue may be brought to the notice of the Deputy Commissioner/ CSD, JNCH via e-mail at: csd.jnch@gov.in.

This issues with the approval of Principal Commissioner of Customs, NS-III, JNCH
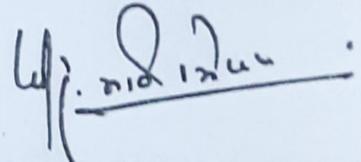
(Dhirendra Mani Tripathi)
Addl.Commissioner of Customs, NS-III
JNCH, Nhava-Sheva

Copy to:
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2. The Commissioner of Customs, NS-G/ NS-I/ NS-II / NS-IV / NS-V, JNCH.
3. All Additional / Joint Commissioners of Customs, JNCH.
4. All Deputy / Assistant Commissioner of Customs, JNCH.
5. All Sections / Groups of NS-G, NS-I, NS-II / NS-III/ NS-IV / NS-V, JNCH.
6. Representative of BCBA for information and circulation among their members for information.
7. All Port Terminals (JNPCT, GTI, NSICT / NSIGT)
8. The CFSAI
9. The AC/DC, EDI for uploading on JNCH website immediately
10. Notice Board, JNCH.