

# TENDER NOTICE-09/2014

OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT)  
JAWAHARLAL NEHRU CUSTOM HOUSE,  
TAL:- URAN, DIST:- RAIGAD, MAHARASHTRA:-400 707

F.No. S/43-12/2007 P JCH – Part      Date : 18.03.2014

## TENDER NOTICE-09/2014

Sealed quotations are invited for hiring Buses with driver and helper by the Office of the Commissioner of Customs (Export), Jawaharlal Nehru Custom House, Nhava Sheva, for transportation of staff back and forth between 05 destined points in Mumbai and JNCH.

The requirements of vehicles are as per the schedule given below:

Sr.No.	Route	No. of buses (Seating capacity)
01.	Kalyan via Kalamboli, Panvel to JNCH	One Bus (52 Seater)
02.	Thane Railway Station (E) via Airoli, Juhinagar/Ekta Vihar to JNCH	One Bus (27 Seater)
03.	Borivali via Goregaon Link Road/Powai/ Mankhurd/Vashi to JNCH	One Bus (52 Seater)
04.	Andheri via Sion, Chembur, Vashi, Belapur Station to JNCH	One Bus (27 Seater)
05.	Dadar via Lloyd Estate, Wadala, Matunga, Antop Hill, Chembur, Vashi, to JNCH	One Bus (52 Seater)

### Eligibility Criteria: -

1) The Bus service provider should be having adequate experience minimum of five (05) years in the field. He should also have a minimum turnover of Rs. 70 Lakhs per annum in the past three years.

2) He should be a registered service provider having a Shop & Establishment License, Service Tax Registration & PAN.

3) The quotation shall be accompanied by EMD of 2% value amount of the annual estimated contract value in the form of DD/Pay Order (only from Nationalised Bank) drawn in favour of 'Commissioner of Customs (Export) JNCH'. Quotations without EMD will not be considered. Cooperative Bank cheque/ Demand Draft/Pay Order will not be accepted.

4) The successful bidder shall have to keep performance security deposit of 5% of annual contract value in the form of DD/ Bank guarantee of a nationalized bank, which should be valid for two

years. The EMD submitted with the application shall become the part of security deposit. EMD of unsuccessful bidders will be returned as early as possible.

**Terms & Conditions:-**

- a) The charges payable shall be all inclusive, i.e. salary of driver & helper, fuel, maintenance, cleanliness, repairs, insurance, etc. and any other incidental expenses. Service tax at prevailing rates shall be payable extra. Tax as per the applicable rates shall also be deducted from the payment.
- b) On acceptance of quotation, the copy of the registration certificate of the vehicle and the particulars of drivers and helpers shall be submitted to the department.
- c) The contractor shall not employ any person who has not completed eighteen years of age. The contractor shall comply with all the statutory provisions as laid down under various Labour Laws/Acts/Rules like Minimum Wages, Provident Funds, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/Acts/Rules in force from time to time. In case of violation of any statutory provisions under any stated Law or any other law applicable to the Contractor, there will not be any liability on the Department.
- d) The driver should have valid driving license without any adverse records and with clear antecedents. Driver should be conversant with the routes in and around Mumbai as well as JNCH.
- e) Driver should be readily available during working hours and should be provided with a cell phone.
- f) In case of break down, alternate arrangements have to be provided by the operator immediately.
- g) After providing satisfactory service for complete month, the Service Provider shall submit the bill. The payment will be released within a period of 30 – 60 days from the date of submission of bill.
- h) Interested parties should submit details of Govt., Semi-Govt., and other organizations to which they have extended similar services in the recent past as well as at present.
- i) The bidders should provide their Service Tax Registration Certificate Number/receipts for payments of service tax for last two years, PAN Card, Shop & Establishment License. The price quoted shall be valid for the contract period without escalation.
- j) The vehicle on offer should be new or in no case more than three year old, however, condition of old vehicle should be good.

- k) The vehicles should be clean and tidy. The interior & exterior of the vehicles should be well maintained and cleaned properly on daily basis. In case the condition of the vehicles is found unsatisfactory after deployment, they shall be replaced immediately.
- l) One month prior notice should be given by the service provider for termination of contract. Discontinuation of service without notice by the service provider will result in forfeiture of security deposit and non-payment of dues.
- m) This office reserves the rights to terminate the contract as well as any particular route, if the necessity arises, without giving any notice/reasons.
- n) This department shall not be responsible for any challan, loss, damage due to any accident of the vehicle or to any other vehicle or for the injury to the driver, helper or to any third party. The loss or damage or legal expenses on this account shall be borne by the service provider/contractor.
- o) Work discipline should be maintained by staff of the service provider.
- p) Failure to provide buses under any circumstances shall result in a penalty charge of Rs. 5000/- per day per bus in addition to non- payment of that particular day(s) charges.
- q) On receipt of complaint from any of the passenger regarding misbehavior, discourtesy, unjustified wastage of time, unsatisfactory condition of the vehicle, and/or repeated delay in reaching the reporting point, a penalty of Rs. 1000/- shall be levied on the service provider for each such violation. Repeated complaints of the driver will result in the termination of the contract along with forfeiture of deposit.
- r) No garage facility will be provided by the department.
- s) The vehicles should conform to the Pollution norms prescribed, if any, by the Transport Department of Government of Maharashtra. Operation and function of vehicles and Drivers shall be governed by Motor Vehicles Act/Motor Vehicles Rules and these shall be the responsibility of the contractor. The Department will be under no legal obligation to provide employment to any of the personnel of the contractor after expiry of agreement period and the Department recognizes no employer-employee relationship between the Department and the personnel deployed by the contractor/agency.
- t) The department will have the sole discretion to extend the period of Contract beyond one year or terminate the contract prematurely in case of unsatisfactory service.
- u) The contract will be awarded to the lowest bidder subject to the fulfillment of all the terms & conditions given in this notice and physical inspection of the vehicle intended to be deployed.
- v) The buses shall leave from starting point at 0800 hrs in the morning and at 1805 hrs in the evening from JNCH. The said service is required for minimum 22 days in a month in addition to day(s) specified by the department.

**Mode of Submission of bids:**

Sealed envelopes superimposed with words 'QUOTATION FOR HIRING OF BUSES AT JNCH' contained with "Technical bid" & "Financial bid" separately should be addressed to the Assistant Commissioner of Customs, Preventive (General), 7th Floor, Jawaharlal Nehru Custom House, Nhava Sheva, and submitted by 07 April, 2014, before 1700 hrs. The bid should be accompanied with notarized copies of registration certificate, insurance certificate, PUC and RTO documents of the Buses intended to be deployed by the service provider.

This office reserves the right to accept or reject any quotation, even the lowest one, without assigning any reasons thereof. Further, this office reserves the right to scrap the entire tender process at any stage without assigning any reasons thereof. Any enquiry/details regarding the work and terms and conditions can be obtained from MTO Department, 1st Floor, Jawaharlal Nehru Custom House, Nhava Sheva.

The Quotations received after due date & time i.e. 07.04.2014 by 1700 hrs, will not be entertained under any circumstances. The quotations will be opened on 09.04.2014 at 1600 hrs. in the Office of the Assistant Commissioner of Customs, Preventive (General), 7th Floor, Jawaharlal Nehru Custom House, Nhava Sheva. The parties who wish to be present at the time of opening of quotations may present themselves or their authorized representative with an authority letter for the said purpose.

Sd/-18.03.2014  
( PRAVIN CHANDRA )  
Deputy Commissioner of Customs (P)/G  
JNCH.

**Copy to :**

1. Notice Board / JNCH.
2. Be uploaded on official website of JNCH.