OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT) JAWAHARLAL NEHRU CUSTOMS HOUSE, NHAVA SHEVA

F.N. S/26-MISC-35/2010-11, CRC, JNCH Date: 15.11.2010

STANDING ORDER NO.74 /2010

Sub: Submission of Monthly Technical Report (MTR) in the revised ��� format from the CRC reg:

It is observed that the MTR in its present format, which is submitted by the CRC sections to CCO, is not depicting the data correctly. It was found that all the three sections of CRC i.e. CRC-I, CRC-II-A, CRC-II-B are sending the MTR in different formats. While depicting the figures headwise, some sections show the figure of issued deficiency memo as the disposal in the month and some sections add the figure in the closing balance.

In order to bring uniformity in practice, it is therefore directed that henceforth the MTR from the CRC sections will be submitted as per the format mentioned below:-

| Item of Work | Opening Balance | | Receipts During the Month | | Disposal During the Month | | Closing Balance | |
|----------------------------------|--|--|---------------------------|---------------------------------|--|---|----------------------------------|-------------------------------|
| SAD REFUND | Closing balance of previou s month | Deficien cy memo issued in the previous month | Fresh Applicatio n | Reply of deficienc y memo | Dispos al by way of sanctio n of refund | Disposal by way of issuance of Deficien cy memo | Actual closing balanc e | Deficien cy memo issued |
| Nos. of Cases | | | | | | | | |
| Amount of Refund. (Rs. In Lakhs) | | | | | | | | |

Sd/-(MALA SRIVASTAVA) COMMISSIONER OF CUSTOMS (IMPORT)

Copy to:

- 1. The Chief Commissioner of Customs, JNCH, NHAVA SHEVA.
- 2. The Commissioner of Customs, Import/ Export, JNCH, NHAVA SHEVA.
- 3. The ADC/DC, CCO, JNCH, NHAVA SHEVA.
- 4. The ADC/DC, CRC, JNCH, NHAVA SHEVA.