OFFICE OF THE COMMISSIONER OF CUSTOMS, (Export) Jawaharlal Nehru Custom House, Nhava Sheva, Dist- Raigad, Maharashtra 400 707.

Sub: Procedure for generation of check list in respect of Credit Scrip issued under Served from India Scheme Certificate (SFISC); Vishesh Krishi and Gram Udyog Yojana (VKGUY), Target Plus Scheme (TPS); Focus Market Duty Scheme (FMS), Focus Product Scheme (FPS) & other Licences which are not transmitted online reg.

Attention of all the officers concerned of this Custom House is invited to the PN no. 37/2009 dt. 25.03.09 in respect of the procedure to be followed in the case of Registration of Duty Credit Scrips issued under Served from India Scheme Certificates (SFISC); Vishesh Krishi and Gram Udyog Yojana (VKGUY), Target Plus Scheme (TPS); Focus Market Duty Scheme (FMS) & Focus Product Scheme (FPS). Presently after the verification of the genuineness of these Scrips, in terms of para 3.11.3 of Hand Book Vol.I from Lincensing Authority, the licence holder has to approach service centre for generation of check list.

2. The clerk / tax assistant posted in EDI service centre is to process all request applications (for generation of check list) sequentially by adopting of infirst out method and they have to maintain proper records by maintaining the register in following proforma:-

Sr.	Name of Licence	Licence Nos &	Name & Address of	Receiving time	Returning	Signature
nos.	holder	& �Date	♦ CHA	of Documents	Time after	
				from Applicat	Processing	
1	2	3	4	5	6	7

- 3. The principle of <u>offirst in first out</u> must be adhered to and the applicant must be informed the Sr.No. of the Sr.No. of register and approximate time when he should collect the Office the Off
- 4. Difficulties faced, if any in implementation of the Standing Order may please be brought to the notice of �� the undersigned.

Sd/-(date 17.06.2010)
(SUSHIL SOLANKI)
COMMISSIONER OF CUSTOMS (EXPORTS),
JNCH, NHAVA SHEVA.

Copy to: 1.The Chief Commissioner of Customs
2.The Commissioner of Customs (Import)

- 3.All Addl./Jt. Commissioner of Customs, JNCH.
- 4.All Asstt./Dy. Commissioner of Customs, JNCH.
- 5.All Concerned Officer.